
Annual Council Meeting

27 May 2010

Report of the Head of Civic, Democratic and Legal Services

Allocation to Seats and Appointments to Executive, Committees and Other Bodies 2010/11

Summary

1. At its Annual General Meeting, Full Council considers the allocation to seats on Committees and other bodies every year and appoints an Executive (including Executive/Council Leader) together with other Committees and bodies which it wishes to establish for the coming Municipal Year.

Background

2. Every year, Full Council makes the appointments and allocates those places on Committees etc. it wishes to set up, as referred to below:
 - Allocation of places on Committees/bodies in accordance with the political proportionality requirements under the 1989 Local Government & Housing Act and commensurate with the 2000 Local Government Act introducing executive arrangements;
 - Establishment of an Executive with Executive/Council Leader;
 - Agreement of Executive portfolio areas for individual Executive Members;
 - Appointment of Members to Committees, outside & partnership bodies etc.

Appointment of an Executive and Executive/Council Leader

3. Under agenda item 5(a), Full Council is asked to appoint an Executive and Executive Leader. Details of these appointments are set out at Annex A of the report.
4. Members are advised that Annex A contains some proposed changes to Executive Member portfolios, to reflect synergies with new directorates. These changes are:
 - Executive Member for Housing & Adult Social Services becomes Executive Member for Health & Adult Social Services.
 - Responsibility for the housing function transfers as follows :

- (i) Executive Leader takes responsibility for strategic and regional housing function.
 - (ii) Executive Member for Neighbourhoods takes responsibility for the housing landlord and maintenance functions.
5. In accordance with Article 16 of the Constitution, Members are asked to delegate to the Monitoring Officer, in consultation with the Chief Executive, the authority to make the necessary drafting changes to the Executive Member Delegation Scheme within the Constitution in order to effect the proposed change in responsibilities.

Allocation of Seats

6. Under agenda item 5(b), full Council is asked to apply proportionality to those available seats to which proportionality must be applied under the terms of the Local Government Act 2000 and Local Government & Housing Act 1989. Such proportionality does not apply to single party Executives. Council is also asked to consider applying proportionality to the remaining bodies it chooses to set up, in accordance with previous practice. Full details are contained in Annex B to this report.

Appointments to Committees, Working Groups, Outside & Partnership Bodies

7. Further to the allocation of seats referred to above, under agenda item 5(c), Full Council is asked make appointments to those Committees and other bodies set out in Annex C.

Consultation

8. In accordance with the usual process for gathering nominations to available places at the Annual Council Meeting, all party Groups have been consulted on and provided with the necessary information on available places.

Options

7. Options open to the Council are:
- (i) to approve the proportionality arrangements set out in Annex B or not;
 - (ii) to consider whether to establish an Executive with Executive Leader in accordance with the 2000 Local Government Act;
 - (iii) to make the appointments to Committees and other bodies set out in Annex C or propose alternatives;

Corporate Strategy

8. Establishing an Executive and Executive Leader together with an appropriate decision making and scrutiny structure, contributes to the Council being an effective organisation helping it achieve its long term direction.

Implications

9. There are no known implications in relation to the following in terms of dealing with the specific matter before Members, namely to consider the allocation of seats and places and the nominations to the Executive, Executive Leader and other bodies :
- **Financial**
 - **Human Resources (HR)**
 - **Equalities**
 - **Crime and Disorder**
 - **Property**
 - **Other**

Legal Implications

10. The Council is statutorily obliged to consider its proportionality on committees and other relevant bodies and make appropriate appointments at its Annual Meeting, including considering whether to appoint an Executive and Executive Leader.

Risk Management

11. In compliance with the Council's risk management strategy, there are no known risks associated with the recommendations of this report, other than the failure to meet the above legal requirements and the risk of a Council operating with no agreed political management arrangements (in the form of a decision making and scrutiny structure) should Annual Council fail to make any such arrangements.

Recommendations

12. Members are asked to
- (i) consider the annexes attached to this report and agree the necessary proportionality arrangements for allocation to seats, together with proposals to form an Executive, appoint an Executive Leader and approve appropriate nominations to Committees and other bodies; and
 - (ii) authorise the Monitoring Officer, in consultation with the Chief Executive, to make the necessary drafting changes to the Executive Member Delegation Scheme within the Constitution to effect the proposed changes to Executive Member portfolios referred to in paragraph 5 above.

Reason:

To fulfil the Council's statutory requirements.

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Report Approved

Date 19.05.10

Specialist Implications Officer(s) None

Wards Affected:

All

For further information please contact the author of the report

Annexes

Annex A – Appointments to Executive 2010/11

Annex B - Allocation of seats 2010/11

Annex C - Appointments to Committees and other bodies 2010/11

Background Papers

None.