

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 28th February, 2023 commencing at 7.00pm at the Village Hall, Main Street. Date of posting: Wednesday 22nd February, 2023.

- 1 Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 Minutes of Meeting** 17th January 2023.
- 5 Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received**
 - 5.1.1 York Marine Services, Ferry Lane.** Crown reduce one willow tree by 15% and 10% internal thin of the canopy. Tree works in a Conservation Area. 23/00379/Tree Conservation Area
 - 5.2 Notice of Decisions Given (Parish Council decisions are in red)**
 - 5.2.1 Middlethorpe Hall, Middlethorpe.** Fell one Ash tree and one sycamore – protected by Tree Preservation Order number four. 22/02397/Tree Preservation Order. Action Clerk – send again to City of York Council for planning email list. **Decision referred to expert arborists at City Council.** Approved
 - 5.2.2 The Manor Barn, Middlethorpe.** Single storey side extension following demolition of existing extension and demolition of existing front and rear extensions. 22/02051/FUL. **No Objection.** Approved
 - 5.2.3 9 Lamplugh Crescent.** Two storey side and single storey front extensions. 22/02414/FUL. **No Objection** Approved
 - 5.2.4 Grass Verge Adjacent Cycle Path off Keble Park North.** Installation of bench, information board, two metal sculptures and associated surfacing. 22/02591/FUL. **No Objection.** Approved
 - 5.2.5 21 Sim Balk Lane.** Single storey rear extension. 22/02587/FUL. **No Objection.** Approved
 - 5.2.6 Bishopthorpe Social Club, The Poplars, 12 Main Street.** Crown reduce one Horse Chestnut tree by 30% and crown lift by five metres. Protected by Tree Preservation Order 2/1971. 23/00045/Tree Preservation Order. **No Objection** Approved
 - 5.3 Large Householder Extension Notifications**
 - 5.3.1 None**

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5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
- 5.4.2 City of York Local Plan Main Modifications Consultation 2023
- 5.4.3 **Cherry Garth, 50 Main Street.** Flat roof extension within existing valley roof. 22/01078/FUL. (Parish Council reply: No Objection) – An appeal has been made to the Secretary of State in respect of this application.
- 5.4.4 **Gateway York** – Proposal to build 114 new houses on Sim Balk Lane (The proposed development site is a parcel of land located off Sim Balk Lane, nearby to York College)

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. Thornton
- 6.1.3 Village Hall Trustee Dispensation Request – Cllr. Thornton to sign
- 6.1.4 Rebuild cost assessment report (Increase to £1,213,393) – update Cllr. Harrison
- 6.1.5 Risk Assessment review– update Cllr. Thornton
- 6.1.6 Amounts paid during the month:
 - Waste collection £68.86
 - Henderson Heating, annual gas check £105.00
 - PlusNet Monthly internet charge £28.87
 - York Wi-Fi Solutions – monthly maintenance package £24.00
 - E-On Electricity £359.48
 - Cleaner £473.44
 - Business Stream £169.41
 - Eon Gas £344.00

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Internal alterations to the building – update Cllr. Nicholls
- 6.2.3 Cricket scoreboard rebuild – update Cllr. Nicholls
- 6.2.4 Renewal of sports field leases – update Cllr. Harrison
- 6.2.5 Bishopthorpe Playgroup – overdue quarterly rent (£1,300) due 31st December 2022 (Last paid £1,300 in June 2022; the September 2022 payment was waived by Parish Council)
- 6.2.6 Amounts paid during the month:
 - Waste collection £63.40
 - Cleaner £180.00
 - Business Stream £96.53
 - Eon Electricity £432.00

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Change in Procurement Threshold – from £25,000 to £30,000
- 6.3.3 Double Taxation refund - £10,179.77

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection
- 6.5.2 Annual ROSPA Inspection of Play Area, 7th January – update
 - Quote for repairs following Annual Inspection: £1,724.20

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6.5.3 Amounts paid during the month: £0

6.6 Allotments

6.6.1 Monthly Report – Cllr. George

6.6.2 Amounts paid during the month:

- Business Stream, Appleton Road site £87.49
- Business Stream, Acaster Lane site £528.08

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 Monthly Report – Cllr. Green

6.7.2 Bishopthorpe Medical Centre – update

6.7.3 Amounts paid during the month:

- Insurance recharge to City Council £176.76
- PlusNet Monthly internet charge £28.87
- Electrotest - £167.00 and £499.97
- Ecotricity £33.12
- Caretaker £250.00
- Business Stream £21.11

6.8 Web Site Management

6.8.1 Monthly Report

6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

6.10.1 Monthly Report

6.10.2 Email from T Cunningham – destruction of trees along the Sustrans Route

6.10.3 Amounts paid this month:

- York Bus Forum £15.00

6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

6.12.1 Update – update Cllr. Green

7 **Financial Transactions**

7.1 Payments to Approve

7.1.1 **Cheque / Direct Debit Payments**

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due m/e)	432.00
Monthly direct debit to E-On Village Hall Electricity (due 16/2)	359.48
Monthly direct debit to E-On Village Hall Gas (due m/e)	344.00
The Renewable Energy Co. Vernon House Electricity (due 20/2)	33.12
PlusNet – Village Hall Wi-Fi connection monthly charge (paid 31/1)	28.87
PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 31/1)	28.87

Total Amount paid

£1,226.34

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7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	772.00
Clerk's Expenses (High yield black cartridge – Epson 405XL)	38.99
M Haynes - Village Hall Facilities Manager	473.44
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	180.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	0.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
Sports Turf Services Ltd – Grass cutting sports field, Ferry Lane	0.00
Richard Williams – Electrotest – Emergency lights Vernon House	167.00
Richard Williams – Electrotest – Smoke alarms, PAT test & emergency lights	499.97
York Bus Forum – Annual subscription	15.00
City of York Council - Waste collection, Village Hall	68.86
City of York Council - Insurance recharge, Vernon House	176.76
City of York Council - Waste collection, Sports Pavilion	63.40
Henderson Heating – Annual gas check for Village Hall	105.00
Yorkshire Local Councils Association – Webinar training PROW, Cllr. Harrison	33.40
Business Stream – Allotments, Appleton Road	87.49
Business Stream – Sports Pavilion	96.53
Business Stream – Village Hall	169.41
Business Stream – Vernon House	21.11
Business Stream – Allotments, Acaster Lane	528.08

On-line payment total

£3,770.44

Payment Total

£4,996.78

7.2 Income Receipts

Village Hall rental income:

10/1 E Rudman	110.00
11/1 S Allen, Black Cats Pilates	25.00
13/1 S Tomlinson	55.00
13/1 Sue Coates, Slimming World	50.00
13/1 S Tomlinson	15.00
16/1 Ebor Players	80.00
16/1 The Cool Notes	15.00
1/1 S Allen, Black Cats Pilates	25.00
20/1 Sue Coates, Slimming World	50.00
24/1 S Allen, Black Cats Pilates	25.00
25/1 The Cool Notes	30.00
26/1 W Allison, Wednesday Badminton	24.00
27/1 Baker L	55.00
27/1 Gorwood AM	135.00
27/1 Sue Coates, Slimming World	50.00
30/1 The Cool Notes	15.00
1/2 S Allen, Black Cats Pilates	25.00
3/2 Sue Coates, Slimming World	50.00
6/2 C Smith	55.00
6/2 Kassia Scott	221.00

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8/2 S Allen, Black Cats Pilates	25.00
10/2 O Oyebola	10.00
10/2 Sue Coates, Slimming World	50.00
13/2 The Cool Notes	15.00
15/2 S Allen, Black Cats Pilates	25.00
17/2 Sue Coates, Slimming World	50.00

Other Income:

9/1 New Allotment rent AP1a	7.00
9/1 Vernon House Income	128.00
11/1 Vernon House Art Sale proceeds	206.70
22/1 New Allotment rent AP1b	7.00
2/2 Village Hall Management Committee	311.00

£1,944.70

8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report

11 Sensory Garden

- 11.1 Committee Report
- 11.2 Mosaic repairs – update Cllr. Thornton

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George
- 12.2 Commissioner Zoë responds to HMICFRS’s latest report on North Yorkshire Fire and Rescue Service
- 12.3 Commissioner Zoë’s Quarterly Engagement Blog Post
- 12.4 Commissioner Zoë says ‘Thank you’ to the public for supporting Police and Fire services in North Yorkshire and York
- 12.5 Commissioner Zoë's Newsletter - February 2023

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose Updates
- 13.3 NALC Parliamentary briefing- Levelling Up and Regeneration Bill- Lords second reading 17 January 2023

14 Highway Matters

- 14.1 York access control barrier review – email from Ken Spence, Transport Initiatives LLP
- 14.2 York Access Control Barrier Review second stakeholder meeting: 14.30 to 17.00, Tuesday 14th March, 2023
- 14.3 Email from J Eaves : State of roads in Bishopthorpe – update Cllr. Harrison

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 City of York Community Infrastructure Levy (CIL) Draft Charging Schedule Consultation February 2023

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15.2 Others

15.2.1 Bishopthorpe Community Festival 2023 – update Cllr. Harrison

16 Ward Committee

16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 28th March, 2023 at the Village Hall, Main Street at 7.00pm.

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Bank Account checked by