

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 18th October, 2022 commencing at 7.00pm at the Village Hall, Main Street. Date of posting: Wednesday 12th October, 2022.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 27th September, 2022.
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received
 - 5.1.1 **59 Lamplugh Crescent.** First floor rear extension and single storey side extension. 22/01930/FUL
 - 5.1.2 **The Hollies, 29 Myrtle Avenue.** Single storey rear extension, first floor side extension, new slate roof, balcony to rear, new render wall finish to the first-floor masonry walls and existing porch and replacement windows. 22/02013/FUL.
 - 5.2 Notice of Decisions Given (Parish Council decisions are in brackets)
 - 5.2.1 **Ramsey House, Chantry Lane.** Re-pleach a line of Lime trees, trim one Yew, reduce lateral canopy of one Norway Maple by 1.5m – tree works in Tree Conservation Area. 22/01515/Tree Conservation Area. **(No Objection)** Approved
 - 5.2.2 **46 Acaster Lane.** Creation of new access to front and formation of new driveway within site. 22/01413/FUL. **No Objection**
 - 5.2.3 **Proposed dwelling to north of 39 Main Street.** Fell two walnut trees in Tree Conservation Area. 22/01853/Tree Conservation Area. **No Objection**
 - 5.3 Large Householder Extension Notifications
 - 5.3.1 None
 - 5.4 Other Planning Matters
 - 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
 - 5.4.2 Email from Mr and Mrs Pollitt; Dormer Extension Bridge Road.
- 6 Services
 - 6.1 Village Hall Management Committee
 - 6.1.1 Management Committee Report – update Cllr Thornton

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6.1.2 External Repairs – update Cllr. Thornton

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Internal alterations to the building – update Cllr. Nicholls
- 6.2.3 Cricket scoreboard rebuild – update Cllr. Nicholls
- 6.2.4 Renewal of sports field leases – update Cllr. Harrison

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Email from Cllr. Galvin (July 2022) – planters / flower tubs in the village
- 6.3.3 Valuation Office Agency – Request for rent, leases or ownership details, Sports Pavilion

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison
- 6.4.2 Email from PC Able concerning ‘Cutting down trees containing nests’ – update Cllr. Conley

6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly Park inspection

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green
- 6.7.2 Bishopthorpe Medical Surgery – update regarding the offer of a room to rent in Vernon House, Cllr. Harrison

6.8 Web Site Management

- 6.8.1 Monthly Report – Cllr. Conley

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Conley

6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Green

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7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due m/e)	0.00
Monthly direct debit to E-On Village Hall Electricity (due 18/10)	207.39
Monthly direct debit to E-On Village Hall Gas (due m/e)	0.00
The Renewable Energy Co. Vernon House Electricity (due 20/10)	32.59
Paid	
<i>PlusNet – Village Hall Wi-Fi connection monthly charge (paid 3/10)</i>	28.87
<i>PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 3/10)</i>	28.87
Savills – Cricket Field bi-annual rental payment (due 5/10)	150.00
Savills – Acaster Lane Allotments bi-annual rental payment (due 5/10)	72.50

Total Amount paid

520.22

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	712.25
Clerk's Expenses	0.00
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	38.54
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	0.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
Sports Turf Services Ltd – Grass cutting sports field, Ferry Lane	156.00
Brunswick Organic Nursery – Sensory Garden maintenance	306.00
<i>City of York Council - Waste disposal Village Hall</i>	68.86
<i>City of York Council - Waste disposal Sports Pavilion</i>	63.40
BT quarterly charge claim (for July, August and September)	75.18
Paid	
National Allotment Association, new member membership	60.40
Clerk's computer – Microsoft annual renewal for Word 365	79.99
TimCo Plumbing – Bathroom and toilet renovations, Sports Pavilion	6,000.00
YLCA – Allotment course 21/9 Cllr. George	25.00
Andrew's Garden Services – Lawn cuts	440.00
Mike Dale of Crombledale Contracting – Hedge cutting, Ferry Lane	350.00

On-line payment total

9,207.12

Payment Total

£9,727.34

7.2 Income Receipts

Village Hall rental income:

21/9 S Allen, Black Cats Pilates	25.00
23/9 J Acey	15.00
23/9 Sue Coates, Slimming World	50.00
28/9 Damian Arundale	55.00
28/9 S Allen, Black Cats Pilates	25.00

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30/9 Sue Coates, Slimming World	50.00
4/10 Village Hall Management Committee (96)	80.00
4/10 Village Hall Management Committee (97)	90.00
5/10 S Allen, Black Cats Pilates	25.00
6/10 J Acey	15.00
6/10 W Allison, Wednesday Badminton	24.00
7/10 Sue Coates, Slimming World	50.00
Other Income:	
27/9 Bishopthorpe Community Group – refund for road closure fee	140.00
28/9 HMRC VAT refund for year ending March 2022	2,577.67
29/9 Bishopthorpe Community Group – transfer of funds following closure of their account	1,058.45
29/9 Second instalment of City Council precept	17,500.00

£21,780.12

8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report

11 Sensory Garden

- 11.1 Committee Report
- 11.2 Mosaic repairs – update Cllr. Thornton

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison

14 Highway Matters

- 14.1 Proposed introduction of 40mph speed limit – Sim Balk Lane

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 None

- 15.2 Others
 - 15.2.1 None

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 22nd November, 2022 at the Village Hall, Main Street at 7.00pm.

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19 Payments to Authorise October 2022

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Bank Account checked by

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