



**Notice is given that a Meeting of Fulford Parish Council  
will be held at 19:30 on Tuesday 21<sup>st</sup> June 2022  
in The Old Library, Fulford Social Hall, School Lane, Fulford, York.**

Members of the public and press in attendance may address members of the Council during the Parishioners' Questions Item of the meeting in accordance with the procedural requirements set out in the Meeting Agenda.

Agenda for the said meeting is shown below.

Rachel Robinson  
Clerk and RFO, Fulford Parish Council

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## AGENDA

- 22013.** Chair's welcome
- 22014.** To receive apologies and approve reasons for absence
- 22015.** To receive any declarations of interest
- 22016.** To receive and approve the Minutes of the Annual Parish Council Meeting and the Ordinary Parish Council Meeting held on 20 May 2022
- 22017.** To receive and consider Parishioners' Questions:  
*[Public Participation – Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so. Each speaker is limited to 3 minutes and the maximum time for this item is 15 minutes]*
- 22018.** To note correspondence received at Appendix 1 and decide if any action is necessary
- 22019.** To consider and confirm any decisions taken using delegated powers listed at Appendix 2
- 22020.** To consider the Annual Governance Statement for 2021/2022 for approval by resolution
- 22021.** To consider the Accounting Statements for 2021/22 signed by the RFO for approval by resolution
- 22022.** To ensure that the Accounting Statements are signed and dated by the person presiding the meeting.
- 22023.** To set the period for the exercise of public rights to include on the Notice of Public Rights & Publication of Unaudited Annual Governance & Accountability
- 22024.** To confirm that in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities, Fulford Parish Council will publish the following documents on a public website:
  - Annual Internal Audit Report 2021/2022 (upon receipt),
  - Section 1 – Annual Governance Statement 2021/2022 (Unaudited & Audited upon receipt),
  - Section 2 – Accounting Statements 2021/2022 (Unaudited & Audited upon receipt)
  - Analysis of variances
  - Bank Reconciliation to 31 March 2022
  - Notice of the period for the exercise of public rights and other information
- 22025.** To receive and consider a report from the Ward Councillor and decide on any necessary action
- 22026.** To receive and consider any report from the Police and decide on any necessary action
- 22027.** Financial Matters
  - a. To approve the payments presented for authorisation
  - b. To note the receipts presented
  - c. To approve the bank reconciliation
  - d. To note the statement of reserves
  - e. To consider switching from Clover/First Data card reader service to Unity Trust card payment acceptance using Elavon or an alternative
  - f. To consider opening a further bank account in addition to the pending Triodos Bank application.
- 22028.** To consider a report of planning applications and questions considered by the Planning Working Group and decide on any further action:

- a. New applications
  - i) 22/00932/FUL | Single storey side and rear extension, dormers to front and rear | 25 Heath Croft York YO10 4NJ
  - ii) 22/00895/FUL | Erection of pumping station with fence enclosure (former site of dwelling plot 378) | Germany Beck Site East of Fordlands Road York
  - iii) 22/01090/FUL | Single storey extension to side and rear elevations | 3 Fulfordgate York YO10 4LY
  - iv) 22/01122/FUL | Variation of condition 2 of permitted application 18/02129/FUL to omit footpath across the front of houses, alter position of fences between properties and erect sheds to side of plots 1 and 2 (retrospective). | Land Adjacent To 141 Broadway York
  - v) 22/01246/TCA | Crown tip reduction works to 1no. Cedar tree in a Conservation Area. | 93 Main Street Fulford York YO10 4PN
  - vi) 22/01198/FUL | Extension to side and rear | 52 School Lane Fulford York YO10 4LS
  - vii) 22/01106/FUL | Single storey rear extension to provide enlarged kitchen and dining area and first floor extension to form enlarged bedroom, enlarged bathroom and one additional bedroom. | Larkfield Naburn Lane Fulford York YO19 4RF
  - viii) 22/01197/FUL | Conversion of attached garage to habitable room | 23 Fordlands Road York YO19 4QG
- b. Ongoing applications
  - i) 22/00471/FUL | Erection of 1no. dwelling following demolition of outbuilding to rear (resubmission) | 34 Main Street Fulford York YO10 4PX  
Revised plans
  - ii) 20/01471/FULM – Change of use of existing bungalows (Use Class C2) to residential accommodation where care is provided (Use Class C3(b)) with construction of associated parking court and access driveway from Fulford Park (resubmission) | Royal Masonic Benevolent Institute Connaught Court St Oswalds Road York YO10
  - iii) 21/02029/NONMAT - Non-material amendment to permitted application 12/00384/REMM to alter the road layout, siting, handling and garage arrangements for plots 204 - 263 (Stage 3). Germany Beck Site East of Fordlands Road York
- c. To note the following LPA decided applications
  - 22/00710/LHE | Erection of single storey extension extending 5.09 metres beyond the rear wall of the original house, with a height to the eaves of 2.45 metres and a total height of 2.5 metres | 54 Heath Moor Drive York YO10 4NF – LPA Approved
  - 22/00598/FUL | Porch to front, extension of dormers to front and rear | 67 Cherry Wood Crescent York YO19 4QL – LPA Approved
  - 21/02303/FUL | Single storey side and rear extensions with rear pergola, demolition of existing chimney stack, replacement of existing dormer window with 4no. rooflights and increase in height to part of rear garden wall | 1 Connaught Square St Oswalds Road York YO10 4FQ – LPA Approved
  - 21/02212/FUL | Variation of condition 2 of permitted application 14/00613/FUL to alter the design of the proposed house and garages | Site of Raddon House 4 Fenwicks Lane York – Approved
  - 22/00471/FUL | Erection of 1no. dwelling following demolition of outbuilding to rear (resubmission) | 34 Main Street Fulford York YO10 4PX - Refused
- 22029.** To receive and consider an update on matters pertaining to the Germany Beck Liaison Advisory Committee (LAC)
- 22030.** To receive and consider any update on the Local Plan Examination (Phase 1) and decide on any necessary action.
- 22031.** To receive and consider a report from the Cemetery working group and decide on any necessary action
- 22032.** To receive and consider a report from the Open Spaces working group and decide on any necessary action to include:
  - a. Allotments matters
  - b. Fordlands Road
  - c. Parish Field School Lane - Drainage and overall scheme update
    - i) Update on large project
    - ii) Surfaces
  - d. Village Green

- i) To consider quotations for legal advice in relation to the St Nicks and EA Green Corridors Project
    - ii) Grass Cutting
  - e. Fulford Ings
    - i) Recent Grass Cutting – PROW contractors
    - ii) Gate
    - iii) Moorings meeting
  - f. Street Furniture
    - i) Naburn Lane Bus Shelter
    - ii) Recreational areas replacement signs update
    - iii) Bus stop s106 Funding update
    - iv) Benches update
- 22002.** To receive and consider a report from the Social Hall working group and decide on any necessary action
- 22003.** To receive and consider any update from the Community Cleaner Greener Fulford Meeting.
- 22004.** To consider the gift of a photo from Fulford Show 1905
- 22005.** To consider and agree the draft advertisement for Fulford Show programme
- 22006.** To consider any update on the new website
- 22007.** To consider any updates or information resulting from recent training webinars and decide on any necessary action
- 22008.** *To consider exclusion of the press and public from the discussion of any aspect of item 22009 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.*
- 22009.** To receive and consider reports from the HR panel and decide on any necessary action
- 22010.** To consider and propose any items for inclusion on the agenda for the next meeting
- 22011.** Confirm date and time of next meeting

**Appendix 1**  
**Correspondence Received**

-  20220621 Email from Cllr. Mark Warters re Local Plan Inquiry.pdf
-  20220621 Email from NYPF re DLUHC Statutory Guidance on Special Severance Payments.pdf
-  20220621 Email from NYPF with updated HR Guide.pdf
-  20220621 Email from Sports Club - FW MINUTES OF MEETING HELD ON 11TH MAY 2023.msg
-  20220621 Email re School Wall Defibrillator.pdf
-  20220621 Email re wild area of land at the Germany Beck development.pdf
-  20220621 Email re York Civic Trust Transport Strategy for York.pdf
-  20220621 Fulford Sports Club Minutes 26th January 2022.pdf
  
-  20220506 FW  CHIEF EXECUTIVE'S BULLETIN.msg
-  20220621 NALC Chief Executive's Bulletin 20220513.pdf
-  20220621 NALC Chief Executive's Bulletin 20220520.pdf
-  20220621 NALC Chief Executive's Bulletin 20220527.pdf
-  20220621 NALC Chief Executive's Bulletin 20220601.pdf
-  20220621 NALC Chief Executive's Bulletin 20220610.pdf
-  20220621 NALC Local Elections Survey.pdf
-  20220621 NALC Newsletter 20220518.pdf
-  20220621 NALC Newsletter 20220601.pdf
-  20220621 NALC Newsletter 20220615.pdf
  
-  20220506 FW White Rose Weekly Bulletin 6 May 2022.msg
-  20220621 White Rose Weekly 13 May BW.pdf
-  20220621 White Rose Weekly Bulletin 20 May 2022 BW.pdf
-  20220621 White Rose Weekly Bulletin 27 May 2022 BW.pdf
-  20220621 YLCA Conference 23 September Email.pdf
-  20220621 YLCA Email - Garden Communities Programme.pdf

## Appendix 2

### Decisions taken using delegated powers

- a. **Decision dated 17 May 2022:** It is RESOLVED to thank St Nicks for consulting the Parish Council, to forward the Persimmon Water Vole survey to St Nicks, to advise that they liaise with Eleanor Sorfleet, the Senior Countryside & Ecology Officer at City of York Council and to advise St Nicks to liaise with the Ouse and Derwent Internal Drainage Board.
  
- b. **Decision dated 10 June 2022:** It is RESOLVED to purchase 3 computer monitors for the Cemetery Office within a budget of £350 from the IT equipment budget for this financial year.
  
- c. **Decision dated 16 June 2022:** It is RESOLVED to send the agreed response to the draft proposal Q&A for the Parish Field from Paul Forrest of City of York Council.