

CYT Shareholder Group

13 January 2016

Report of the Operations Manager, City of York Trading Ltd to the Company's Board.

City of York Trading Ltd Board Report

Summary

1. This report presents members of the Group with details of the report made to the Company's last Board meeting.

Background

2. City of York Trading Ltd (CYT) was formed in 2011 with the intention of supplying temporary staff to City of York Council (CoYC), to schools (within and outside the York area) and to other outside organisations.
3. Through CYT, the reductions in cost to CoYC and the return of the profit achieved are helping the Council navigate the difficult waters caused by tight financial constraints.
4. While CYT is not a *sole supplier* to CoYC, it has preferred supplier status; without it, CoYC would have been paying more both for temporary staff contracts and permanent staff appointments.
5. Benefits to CoYC would increase if the company is able to build on its success to date and to grow further.
6. This report implements the reporting approach agreed at the last meeting of the Group.

Report to the Company's Board

7. The report made to the Board at its last meeting (held 17th December 2015) and accompanying verbal update from the Company's Operations Manager is presented as an exempt item

(Annex 1) of business owing to the commercially confidential nature of its contents in relation to the Company's operating, financial and marketing performance and strategies.

Consultation

8. None.

Options

9. No options for consideration and accompanying recommendations are presented in this report.

Analysis

10. None.

Council Plan

11. The report contents are not directly relevant to the Council Plan.

Implications

12. The report has no direct implications under any of the following standard sub-headings:

- **Financial** (Contact – Director of Resources)
- **Human Resources (HR)** (Contact – Head of HR)
- **Equalities** (Contact – Equalities Officer)
- **Legal** (Contact – Head of Legal and Democratic Services)
- **Crime and Disorder** (Contact - Senior Partnerships Support Officer, Community Planning & Partnerships)
- **Information Technology (IT)** (Contact – Head of IT)
- **Property** (Contact – Property)
- **Other**

Risk Management

13. There are no known risks arising from this report.

Recommendations

14. Members of the Group are asked to consider the contents of the report to the Company's Board and, if thought necessary, to make any appropriate recommendations to the Executive and/or to the Board of City of York Trading Ltd

Reason: To ensure that the interests of City of York Council as shareholder are considered at Board decision level and that any appropriate representations deemed necessary are made by this Group to decision-makers.

Contact Details

Author:

Karen Bull
Operations Manager
WwY@CYT Ltd
01904 554675

For further information please contact the author of the report

Background Papers:

None

Annexes:

Annex 1- Confidential
WorkwithYork - Monthly Performance Report

Abbreviations:

CYT - City of York Trading
CoYC - City of York Council