

# WIGGINTON PARISH COUNCIL

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Minutes of the Ordinary Meeting of Wigginton Parish Council Meeting held on Wednesday 18 May 2022 at 19:30 at the Wigginton Old School

## Present:

Councillors: Cllrs Gates (Chairman), Denton, Edwards, Lakey, Leaf, Runciman, and Cllr Wreglesworth  
In attendance: Cllr Cuthbertson and the clerk Ms Karin de Vries

The Chairman welcomed those present for the third meeting this evening.

## 22/013 To receive apologies for absence

Apologies had been received and were accepted for Cllr Ferguson and Cllr Finch.

## 22/014 To receive any declarations of interest and any request for dispensations

None were received.

## 22/015 To resolve to adjourn the meeting in order to hold the Open Forum to include:

### 1. To receive the April 2022 report from North Yorkshire Police

The Council noted the police report.

### 2. To receive a report from the Ward Councillors

Councillor Cuthbertson mentioned that the Ward Committee supports both WiggyFest and the Haxby Carnival. The ward budget for 2022 was still awaited. The Ward Committee had decided to prioritise works on lighting and snickets. Some problems with the footpath works at Greenshaw Drive had seen the contractor return twice for remedial works. Cllr Denton reiterated that the boulders at the end of Butt Stees had come loose and Cllr Cuthbertson offered to look into this.

### 3. To receive residents' questions

The Clerk passed on a thank you received from a resident who was appreciative of the unmown areas within Haxby and Wigginton due to its value to wildlife such as bees and hedgehogs. Some complaints had also been received. Complaints about the unkempt appearance of the grass in Spring often related to the need to leave the daffodils uncut after they'd flowered.

## 22/016 To consider the co-option of any eligible candidates to a vacancy on Wigginton Parish Council

No candidates were at the meeting. The Clerk reminded the Council about the content of the Co-option Policy and the requirement to hold votes in public.

## 22/017 Planning

### 1. To consider a response to the following planning applications:-

- a) 22/00843/CLU - The Arena Clifton Gate Business Park Wigginton Road Wigginton. Certificate of lawfulness for use as leisure involving motorised vehicles (sui generis). No comments.
- b) 22/00857/FUL – Stud Farm Sutton Road. Change of use from agricultural shed and milking parlour to dog day care centre. No comments.
- c) 22/00871/FUL – 23 Hornsey Garth. Single storey side and rear extension and erection of detached garage following demolition of existing garage. No objections.

### 2. To note details of planning applications decided by the City of York Council and to decide upon any necessary action:-

- a) 22/00460/FUL – 10 Canterbury Close. Single storey front extension. Approved.
- b) 22/00346/FUL – 30 Churchfield Drive. Single storey front extension. Approved.

- c) 21/01399/CPU – York Riding School. Clifton Gate Business Park. Wigginton Road. Certificate of lawfulness for use as a track for children’s ride-on electric vehicles. Refused.
- d) 22/00175/FUL – Broad Oak Garth Sutton Road. Single storey rear extension after demolition of existing extension, relocate front entrance door and erect porch, replace existing timber windows with uPVC. Approved.

**3. To consider ongoing planning matters and decide upon any necessary action to include:-**  
None.

**22/018 To receive information and decide necessary action on village matters to include:**

**1. To receive an update regarding the village pond.**

The City of York ecologist, Eleanor Sorfleet, had sent information in relation to duck-proofing the pond’s vegetation. No response had been received from the surveyors. An Environment Committee would be held to agree a specification for the works. A local resident had written to the Council in relation to planting schemes and the clerk was asked to continue to write to them that due to the works to be scheduled in the pond area, this would be premature.

**2. To consider an update on the Queen’s Platinum Jubilee celebrations**

Cllr Gates commented that the preparations for WiggyFest were on track. Other celebrations within the village included a Jamboree in the Cottage Inn pub garden.

**3. To note that the defibrillator has now been located**

It was noted that the defibrillator had now been returned to the telephone box at the Black Horse.

**4. To consider correspondence requesting additional defibrillators in Wigginton**

This item was deferred.

**5. To consider quotation for the purchase of spring flowers**

It was RESOLVED to delegate to the clerk to purchase spring flowers for up to £300. Cllr Denton recommended geraniums due to lack of water in the planters and he suggested a Jubilee colour scheme. The kind donation by a resident would be used to purchase the flowers. Cllr Denton had started to prepare some of the planters and Cllr Gates offered to help with this.

**6. To consider request for a plaque for the beech tree near the pond**

This item was deferred.

**22/019 Financial Matters and Governance**

**1. To receive the Parish Council’s Financial reports for April 2022**

It was RESOLVED to approve the budget monitoring and bank reconciliation up to the end of April. The bank balances at the end of April were £23,397.55 in the current account and £45,146.16 in the Skipton Building Society account.

**2. To note the receipts:**

City of York. First half precept for 22/23	£ 32500.00
Allotment rents received in April 2022	£ 320.00
Allotment rents received in May 2022	£ 35.00

**3. To confirm the payment of the following invoices:**

British Telecom. Broadband and Telephone	£ 51.54
HSBC. Bank Charges Mar	£ 10.50

It was RESOLVED to confirm the above payments of invoices

**4. To approve the following invoices for payment:**

M.A.H. Gardening. Grass maintenance in April	£ 1680.00
Salaries and oncosts May	£ 1386.85
Clerk. Home working allowance May	£ 26.00
Giffgaff. Monthly plan	£ 6.00
ICO	£ 35.00

It was RESOLVED to approve the above invoices for payment.

**5. To consider quotations for a new website provider**

The consideration of quotations was deferred to the Finance Committee.

**6. To consider a grant application for WiggyFest**

Councillors Gates, Denton and Leaf declared an interest. It was RESOLVED to approve a S137 grant for WiggyFest of £550.

**22/020 To consider correspondence received and decide action where necessary to include:-**

1. The following emails from YLCA were noted:-
  - a) White Rose Updates, Law and Governance Bulletins and Training Bulletins.
  - b) The Good Councillor's Guide and other publications.
  - c) Your Council's representatives.
  - d) NY Police, Fire and Crime Commissioner meeting on 26 May 6.30pm-7.45pm.
2. The following emails from NALC were noted:-
  - a) Update of LTN 80.
  - b) Update Model Standing Order 18 and LTN 87.

**22/021 To receive reports from Wigginton Parish Council Committees and outside bodies, and to decide on any necessary action:-**

1. Churchfield Open Space Committee. Cllr Denton reported that painting of play equipment would start on 30 May 2022. A contractor had been found to install a fence around the copse. Cllr Denton commented that there was very little litter and vandalism at Churchfield Open Space. The Chairman thanked Cllr Denton and the Committee for their voluntary work to keep the Churchfield Open Space looking its best.
2. Haxby and Wigginton Youth & Community Association.  
Oaken Grove would close down for 3 months due to construction works for the new library.
3. Haxby & Wigginton Joint Cemetery Committee.  
There was no news to report.
4. Haxby & Wigginton Neighbourhood Plan Group  
Cllr Edwards commented that the draft Neighbourhood Plan was now with the planning consultant who would provide final comments on the draft.
5. Environment Committee. A meeting would be scheduled.
6. Wigginton Old School Trust.  
Cllr Leaf reported that the Old School was still eligible for rates reduction. The Council asked the clerk to formally repeat the council's request to install a noticeboard on the external wall of the Old School car park. Members felt that the current large banners on the external wall do not contribute positively to the building and that a noticeboard would be much more appropriate. The second noticeboard near the pond facing Westfield Lane that is in a poor state, would be removed once a noticeboard on the wall next to the Old School is in place.
7. Wigginton Sports and Playing Field Association  
The Association were seeking quotations to extend the bollard lights to the tennis club. A National Lottery grant of £9,541 was awarded to WSPFA for pavilion car park lighting.
8. Haxby and Wigginton Traders Association. The Traders Association would support WiggyFest.

**22/022 To confirm the date and time of the next meeting**

It was confirmed that the next Meeting of Wigginton Parish Council would be held on Wednesday 15 June 2022 at 19:00 at the Wigginton Old School.

The Chairman thanked everyone for attending and closed the meeting at 20:20pm.