



## STRENSALL WITH TOWTHORPE PARISH COUNCIL

The Village Hall, Northfields, Strensall, York YO325XW  
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Chairman : Mr A H Fisher

### MINUTES OF AN PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON THURSDAY 10<sup>th</sup> MAY 2022 AT 7.15 PM

**Councillors Present:** Andrew Bolton                      Chris Chambers  
John Chapman                                      Tony Fisher\*\*  
Ray Maher    Lawrence Mattinson  
Susan Nunn    Kevin Ogilvy

**In Attendance:** Fiona Hill - Parish Clerk  
Paul Doughty\*\*

**Public Present:** 0

\*\* City of York Councillors

- 22/12**      **a) To receive apologies for absence given in advance of the meeting:** None  
**b) To consider the approval of reasons given for absence:** N/A
- 22/13**      **To discuss the ordinary and casual vacancies:** NTR
- 22/14**      **To receive any declarations of interest under the Parish Council Code of Conduct or Members register of interests:** None
- 22/15**      **a) To approve the minutes of the Parish Council meeting of 12<sup>th</sup> April 2022:**  
Resolved – Approved (Unanimous)  
**b) To endorse the approved Planning Committee minutes of 12<sup>th</sup> and 26<sup>th</sup> April 2022:**  
Resolved – Approved (Unanimous)
- 22/16**      **Public participation on any subject relating to the agenda:** None
- 22/17**      **To receive matters raised by/with City of York Ward Councillors:**  
- Foss Flood Prevention Scheme – There had been significant delays and the predicted completion date was October 2023  
- Local Plan – Hearings commenced today  
- Minster Cards – Cllrs would look into issues with parking charges  
- Footpath issue – Cllr Nunn reported the poor state of footpaths, which are difficult for disabled users
- 22/18**      **To discuss and, if necessary, agree action on matters arising/ongoing issues:**  
a) North Yorkshire Police monthly reports  
The April 2022 report was circulated by email.

b) Queen's Platinum Jubilee 2022 - Village Events, Community Garden on York Road  
The village was in the progress of organizing a number of events, which would be listed in the forthcoming newsletter.

c) Grass cutting contract November 2022 draft specification

The amended draft was approved by the Parish Council, so would be sent out in June to those wishing to quote

d) Bench installations – Parkgate Bus Shelter and Cemetery – NTR

e) War Memorial – fence to ear/side in need of replacing, does require planning permission - NTR

# Planters – Cllrs Dickson, Fisher and Nunn would plant the plants in the planters

# Village Sign damaged in RTA – The Parish Council would obtain quotes for the repair

**22/19 To discuss and, if necessary, agree action on matters raised since last meeting:**

a) Public footpaths Westpit Strensall Modification Order 2022

City of York Council had written, enclosing maps, to advise they had sealed a definitive map modification order recording fifteen public footpaths in the Westpit Lane River Foss area.

b) Haxby Station – Public Consultation

Resolved – The Parish Council unanimously agreed to support the scheme subject to the extension of the speed limit on Towthorpe Road

c) Anti-social/illegal behaviour – speeding, common fire

The Parish Council would contact Inspector Lee Pointon to request more patrols within the parish due to the increase of anti-social/illegal behaviour. Cllr Mattinson would make arrangements to re-introduce the speed watch scheme. Cllrs Chapman, Fisher, Mattinson and Nunn volunteered

d) Tree planting – possible budget

Cllr Fisher would order trees from Woodland Trust for planting on Open Space

**22/20 To discuss and, if necessary, agree action, on any correspondence received:**  
None

**22/21 To approve financial documentation for 2021/22:**

a) Annual Internal Audit Report including page 3 of the Annual Governance and Accountability Return

b) Section 1 - Annual Governance Statement on page 4 of the Annual Governance and Accountability Return

c) Section 2 - Accounting Statements on page 5 of the Annual Governance and Accountability Return

d) the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities

- Annual Internal Audit Report,

- Section 1 – Annual Governance Statement,

- Section 2 – Accounting Statements,

- Analysis of variances

- Bank Reconciliation

- Notice of the period for the exercise of public rights and other information required by

Regulation 15 (2), Accounts and Audit Regulations 2015.

Resolved – Approved (Unanimous)

**22/22 To discuss matters raised by/with Responsible Financial Officer (RFO):**

- a) Bank reconciliation, income received, payments made to date  
The Parish Clerk would circulate a financial report tomorrow and attach it to these minutes
- b) Internal controls checks  
Cllr Chapman/Fisher would conduct them tomorrow
- c) Yorkshire Local Councils Association – NTR

The Parish Council would seek advice on investments.

**22/22 To confirm the date of the next meeting as Tuesday 14<sup>th</sup> June 2022 at 7.15 p.m.:**

Resolved – Approved (Unanimous)

STRENSALL WITH TOWTHORPE PARISH COUNCIL								
Meeting Financial Report - Tuesday 10 May 2022								
		Treasurers	Contingency	Premium	Cemetery	Premium Bonds	Contingency Bonds	
31-Mar-22		66962.67	62516.01	18665.11	9612.26	10000.00	15000.00	182756.05
Apr22	Walks Booklet	2.50						
Apr22	Interest		2.24	0.65				
		2.50	2.24	0.65	0.00	0.00	0.00	5.39
Apr22	Parish Clerk Salary	732.13						
Apr22	Play Area Works	2486.40						
Apr22	Grass Cutting	1132.00						
Apr22	B&Q	47.50						
Apr22	River Foss Society	28.00						
Apr22	Mobile Phone	22.08						
Apr22	Commercial Waste				3.75			
Apr22	HSBC Charges	5.80			5.00			
		4453.91	0.00	0.00	8.75	0.00	0.00	4462.66
30-Apr-22		62511.26	62518.25	18665.76	9603.51	10000.00	15000.00	178298.78