

**MINUTES OF THE KYLE & UPPER OUSE IDB MEETING**  
**HELD ON MONDAY 6<sup>th</sup> FEBRUARY 2023**  
**AT THE GALTRES CENTRE, EASINGWOLD**

- 16     **Present**                     Mr R Shedden (Chair), Mr P Bielby, Mr A Boddy, Mr P Cowton,  
Mr I Galtrey, Mr G Robinson, Mr J P Stirke, Cllr A Hook,  
Mr S Wragg
- In attendance - Mr N Everard (Clerk of the Board)
- 17     **Apologies**                     Mr R Pennock, Mr A Mansell
- 18     **Declaration of Interest**                     None
- 19     **Minutes**                     The minutes of the meeting held on 5<sup>th</sup> December 2022 were approved and signed and there were no matters arising.
- 20     **Maintenance**                     The Chairman reported on the work undertaken since the last meeting. Following the introduction of the contractors it was proposed to hold a demonstration and details will be circulated.
- 21     **Consulting Engineer's Report**                     The Consulting Engineer's report dated January 2023 together with details of planning applications considered, and consents issued between 26<sup>th</sup> October 2022 to 25<sup>th</sup> January 2023 were approved.
- Concern was expressed with regard to the Yorkshire Green Energy Enablement project and it was confirmed that Consulting Engineers were monitoring the matter.
- 22     **Risk Management Strategy & Policy**                     The Clerk confirmed that the Health & Safety review was outstanding and will be scheduled following the meeting. Members were referred to the ADA website with regard to the IDB Awareness Modules. Insurers are proposing to carry out an inspection pre renewal which will include a review of the Health & Safety procedures.
- 23     **ADA Update**                     The Clerk updated members on the forthcoming events and on the online meeting held with representatives from North Yorkshire County Council in respect of the impact on the Board with effect from April 2023 with the introduction of the new North Yorkshire Council.
- 24     **Audit**                     The Clerk confirmed that the Board's Internal Auditors had completed the inspection and there were no matters to be brought to the attention of the Board. The Board approved the reappointment of the Internal Auditor, Yorkshire Audit Services, and the Clerk was instructed to write to them to confirm the matter.

- 25     **Direct Labour**           The Clerk updated members on the negotiations with the Unions with regard to the proposed wage increase.
- 26     **Annual Values**           The Annual Value of the Board as at 31<sup>st</sup> December 2022 was formally minuted as:-
- |                               |                       |
|-------------------------------|-----------------------|
| Agricultural Land & Buildings | - £1,070,111          |
| City of York Council          | - £2,540,348          |
| Hambleton District Council -  | - <u>£ 331,548</u>    |
| <br>Total                     | <br><u>£3,942,007</u> |
- 27     **Rating 2023/24**           The Board considered the previous year’s budget together with estimated forecast expenditure to 31<sup>st</sup> March 2023 and the budget for the forthcoming year. The Board resolved that the drainage rate be in the sum of 5.57p in the pound in respect of Agricultural Land & Buildings in the District.
- It was resolved that Special Levies be raised on billing authorities for the year ending 31<sup>st</sup> March 2024 as follows:-
- |  |          |
|--|----------|
| City of York Council                                 | £141,497 |
| Hambleton District Council (North Yorkshire Council) | £ 18,468 |
- The Board approved that the Common Seal be affixed thereto.
- 28     **Clerk’s Remuneration**       The Board approved the Clerk’s remuneration for the year to 31<sup>st</sup> March 2024 as incorporated in the budget of £23,538.
- 29     **Reserves**               The Board confirmed the existing reserves policies as follows:-
- New Works and Plant – Capital Reserve – to provide for replacement of plant together with specified proposed new works.
- Revenue Reserve – to maintain the balance of approximately nine months of the annual revenue expenditure.
- 30     **Accounts for Payment**       Accounts for Payment Schedule numbers 3 and 4 were approved in the amounts of £29,720.13 and £25,481.41 respectively.

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**Next Meeting**

The Clerk reported that the next meeting was scheduled for Monday 5<sup>th</sup> June 2023 at the Galtres Centre, Easingwold.

.....Chairman

.....Date

The seal of the Board was affixed in the presence of

**Chairman** .....  
Mr R Shedden

**Clerk of the Board** .....  
Mr N Everard

.....Date