

MINUTES OF THE KYLE & UPPER OUSE IDB MEETING
HELD ON 11TH FEBRUARY 2019
AT SHIPTON COMMUNITY CENTRE

- 94 **Present** Mr R Shedden (Chairman),
 Mr A Boddy, Mr T Clark, Mr I Galtrey, Mr G Robinson,
 Mr R Spilman, Mr K Hayton
- In attendance Mr N Everard (Clerk of the Board),
 Cllr Mr C Jackson (Easingwold Town Council)
- 95 **Apologies** None
- 96 **Disclosure of Interest** None
- 97 **Minutes** The Minutes of the meeting held on 10th December 2018, were approved and signed and there were no matters arising.
- 98 **Maintenance** The Chairman reported on the maintenance works carried out since the last meeting.
- 99 **Planning Applications** The Clerk reported on planning applications requiring comment between 10th December 2018 and 8th February 2019 and that no consents had been issued.
- The new development at the old Del Monte site at Skelton for some 77 homes was discussed.
- 100 **Leasemires System** The Consulting Engineers were authorised to support Easingwold Town Council in respect of the installation of a new piped diversion section following the Chairman's meeting with the riparian owner.
- 101 **ADA** The Clerk reported that the Northern Branch conference was scheduled for the 24th May 2019 and further details will follow. Floodex is scheduled for 27th to 28th August 2019 at Peterborough Arena.
- ADA had circulated a request from DEFRA requesting members personal information, the information has not been provided due to GDPR.

- 102 **Governance** The Clerk reported on DEFRA funded meetings to update members on the governance booklet, the nearest is scheduled for Doncaster on 20th March 2019 with details on the website. Members should contact the Clerk to confirm attendance.
- 103 **Direct Labour** The Chairman confirmed that the limit on overtime was currently continuing.
- 103 **Health & Safety** The Board had acquired a piling attachment. The Clerk was to meet with the Health & Safety advisor to review progress.
- 104 **Annual Values** The annual values of the Board as at 31st December 2018 were formally minuted as:
- | | |
|-------------------------------|-----------------------|
| Agricultural Land & Buildings | £1,070,782 |
| City of York Council | £2,539,910 |
| Hambleton District Council | <u>£ 312,393</u> |
|
Total |
<u>£3,923,085</u> |
- 105 **Rating 2019/20** The Board considered the previous years budget together with the estimated actual expenditure to 31st March 2019 and the budget for the forthcoming year. The Board resolved that the drainage rate be in the sum of 4.616p in the pound in respect of Agricultural Land & Buildings in the District.
- It was resolved that Special Levies be raised on billing authorities for the year ending 31st March 2020 as follows:
- | | |
|----------------------------|----------|
| City of York Council | £117,242 |
| Hambleton District Council | £ 14,420 |
- The Board approved that the Common Seal will be affixed thereto.
- 106 **Clerks Remuneration** The Board approved the Clerk's remuneration for the year to 31st March 2020 as incorporated in the budget of £19,677.
- 107 **Reserves** The Board confirmed the existing Reserves policies as follows:
- New Works & Plant – Capital Reserve – to provide for the replacement of plant on a 10 year cycle, together with specific proposed works.
- Revenue Reserve -- to maintain the balance of approximately 3 months of the annual revenue expenditure.
- 108 **Accounts for Payment** Accounts for Payment Schedule numbers 16 and 17 were approved in the amounts of £7,297.69 and £52,049.27, respectively.

109 Next Meeting

The Clerk reported that the next meeting was scheduled for 10th June 2019 at 4.00 p.m. at Shipton Community Centre.

.....Chairman

.....Date

The seal of the Board was affixed in the presence of

Chairman
Mr R C Shedden

Clerk
Mr N C Everard

.....Date

KYLE UPPER OUSE INTERNAL DRAINAGE BOARD

Accounts For Payment

11th January 2019 - Schedule 16

IMPREST ACCOUNT

		£	£	
ADA	Administration	2,103.00		
	VAT	<u>420.60</u>		
			2,523.60	200277
Argrain	Rent	1,750.00		
	VAT	<u>350.00</u>		
			2,100.00	200278
BATA	Fuel	1,206.00		
	Maintenance	15.81		
	VAT	<u>63.45</u>		
			1,285.26	200279
T C Harrison	JCB repairs	98.10		
	VAT	<u>19.62</u>		
			117.72	200282
Mason Fabrication and repairs	JCB repairs	267.80		
	VAT	<u>53.56</u>		
			321.36	200283
Ratepayers	Refund of rates received twice (Crombie Wilkinson)	<u>85.52</u>		
			85.52	200281
Dave Raymond Ltd	Flail repairs	74.20		
	Komatsu repairs	37.50		
	VAT	<u>22.34</u>		
			134.04	200280
M E Willis Ltd	Maintenance	264.91		
	VAT	<u>46.48</u>		
			311.39	200284
Yorkshire Internal Audit	Audit	300.00		
	VAT	<u>-</u>		
			300.00	200285
York Van Centre	Vehicle maintenance	99.00		
	VAT	<u>19.80</u>		
			118.80	200286
			<u>7,297.69</u>	

KYLE UPPER OUSE INTERNAL DRAINAGE BOARD

Accounts For Payment

8th February 2019 - Schedule 17

CURRENT ACCOUNT

		£	£	
Argrain	Rent	875.00		
	VAT	<u>175.00</u>		
			1,050.00	200377
J Atkinson	Maintenance	440.00		
	VAT	<u>88.00</u>		
			528.00	200378
Danvm Drainage Commission	Administration - website	22.67		
	VAT	<u>4.53</u>		
			27.20	200379
Environment Agency	Precept		5,396.50	200380
T C Harrison	JCB repairs	123.36		
	VAT	<u>24.67</u>		
			148.03	200381
HSBC bank charges	20/11/18	13.90		
	21/12/18	22.10		
	20/01/19	18.30		
	20/02/19	<u>15.60</u>		
			69.90	DR
HSBC Commercial Card - November 2018	Fuel	84.86		
	VAT	<u>16.97</u>		
			101.83	DD
HSBC Commercial Card - December 2018	Fuel	147.94		
	Card fee	32.00		
	Maintenance	121.25		
	VAT	<u>20.86</u>		
			322.05	DD
HSBC Commercial Card - January 2019	Fuel	72.03		
	Vehicle repairs	36.00		
	VAT	<u>-</u>		
			108.03	DD
Hunter Gee Holroyd	Clerkship - November 2018	1,592.00		
	VAT	<u>318.40</u>		
			1,910.40	DD
	Clerkship - December 2018	1,592.00		
	VAT	<u>318.40</u>		
			1,910.40	DD
	Clerkship - January 2019	1,592.00		
	VAT	<u>318.40</u>		
			1,910.40	DD
JBA	Consulting engineer	4,628.73		
	Consents	50.00		
	VAT	<u>935.75</u>		
			5,614.48	200382

KYLE UPPER OUSE INTERNAL DRAINAGE BOARD

8th February 2019 - Schedule 17

Accounts For Payment

JCB Finance	November 2018	823.04		
	December 2018	823.04		
	January 2019	<u>823.04</u>	2,469.12	DD
Nest	01/10/18	48.56		
	05/10/18	45.21		
	15/10/18	41.65		
	22/10/18	35.08		
	26/10/18	39.49		
	05/11/18	36.91		
	12/11/18	29.95		
	16/11/18	29.95		
	26/11/18	29.95		
	30/11/18	27.96		
	10/12/18	24.83		
	17/12/18	22.26		
	24/12/18	<u>82.95</u>	494.75	DD
O2 - November 2018	Telephone	39.22		
	VAT	<u>7.84</u>	47.06	DD
O2 - December 2018	Telephone	36.70		
	VAT	<u>7.34</u>	44.04	DD
O2 - January 2019	Telephone	39.22		
	VAT	<u>7.84</u>	47.06	DD
PAYE	22/10/18	2,151.39		
	21/11/18	1,542.44		
	19/12/18	<u>1,198.02</u>	4,891.85	BP
Payroll	05/10/18	1,371.86		
	14/10/18	1,307.11		
	19/10/18	1,320.92		
	26/10/18	1,276.69		
	02/11/18	1,239.88		
	09/11/18	1,122.24		
	16/11/18	1,122.64		
	23/11/18	1,192.65		
	30/11/18	963.83		
	07/12/18	1,031.24		
	14/12/18	964.24		
	21/12/18	2,690.33		
	28/12/18	<u>687.41</u>	16,291.04	BP
Dave Raymond Ltd	Komatsu repairs	893.42		
	VAT	<u>178.68</u>	1,072.10	200383

KYLE UPPER OUSE INTERNAL DRAINAGE BOARD

8th February 2019 - Schedule 17

Accounts For Payment

M E Willis Ltd	Maintenance	79.19		
	VAT	15.84		
			95.03	200384
Imprest			7,500.00	200385
			52,049.27	

IMPREST ACCOUNT

HSBC bank charges	20/11/18	5.50		
	21/12/18	5.50		
	20/01/19	6.60		
	20/02/19	10.94		
			28.54	
			28.54	DR