

ASKHAM BRYAN PARISH COUNCIL

MINUTES of the meeting of the PARISH COUNCIL

held on Thursday 20th April 2023 starting at 7:30pm in the Village Hall

PRESENT:

Councillor	Simon Peers (Chair)		
Councillors	Julie Barber	Kathryn Smith	David Wiseman
	Jason Boakes	Mark Walker	

In attendance: The Clerk.

1 APOLOGIES. Cllr. Dawson.

2 DECLARATIONS OF PECUNIARY INTEREST: None.

3 PUBLIC PARTICIPATION

There were no members of the public in attendance.

4. MINUTES OF THE MEETING OF THE PARISH COUNCIL (PC) HELD ON 16th MARCH 2023.

It was noted that Cllr. Smith should have been listed as one of those present, subject to this correction, it was **resolved** that the minutes of the meeting of the PC held on 16th March 2023 be approved and that the Chair be authorised to sign, all in favour.

5. PLANNING

a. Planning Applications Received

None.

b. Planning Decision Notices Received

- 23/00333/TCA - Grass Verge Adjacent To 151 Main Street - Fell two horse Chestnut trees in a Conservation Area

It was noted that the above had been determined by City of York Council (CYC) planning authority and they had not objected to the tree works.

6 CRIME REPORT

A copy of the crime report for March 2023 had been circulated showing one reported crime being theft of equipment on 20th March 2023 from builders who were working on a property. Concerns were expressed about fly-tipping down Chapel Lane and near to Hagg House Farm and whether Closed-Circuit Television (CCTV) would work and the requirements to erect signs warning that CCTV was operating. Litter was also a concern, especially near the college. Cllr. Peers advised that there was an annual meeting with the Principal of the College where this could be raised. The fly-tipping was usually at the same place on Chapel Lane every time so a CCTV camera could be mounted there if there was the budget for it. Cllr. Barber advised that she had taken the number plate of a vehicle she had seen fly-tipping and this had led to a successful prosecution. An appeal to members of the dog walking community could be made to ensure prompt reporting. City of York Council (CYC) or the department of rural affairs (DEFRA) would be approached and asked to supply statistics relating to fly-tipping.

7 REPORT FROM WARD COUNCILLOR HOOK

The Ward Cllr. was not in attendance.

8 OTHER MATTERS.

8.1 Plans for the celebration of the coronation of His Majesty King Charles III

Cllr. Wiseman reported that the plans were going well. 123 tickets have been sold of the 150 available. It had previously been agreed to charge a maximum of £5 for a ticket, this had been increased to £6.25 as the third party provider's fee was £1.25 per ticket, the

revised price therefore ensured that £5 of every sale went to the PC. There had been plans to have separate family tickets but these made it difficult to calculate when the maximum capacity had been reached and therefore the sale of family tickets had not been pursued. Ticket sales had passed the break-even point (about a hundred tickets) and there was discussion about what to do with the surplus. Some would be used for the décor in the public house and Cllr. Peers would supply bunting. £50 would be spent on additional decor, Cllr. Dawson would take charge of this. The third party provider would be asked to provide a VAT receipt. £25 had been spent on the printing of leaflets. Cllr. Wiseman was considering a quiz for the children to do which would require some photocopying. Cllrs. Peers and Walker were thanked for their contributions. It was noted there were photographs on the wall of the Village Hall showing previous Village commemorations. Therefore some of the revenue from ticket sales would be used to fund a couple of framed pictures.

8.2 **Redevelopment of the Recreational Area**

Quotations were awaited. Regarding foxes, it was noted that the mole control man also dealt with fox control.

8.3 **Natural Environment Committee (NEC) Membership**

It was noted that the NEC had elected a new Chair as the previous Chair had other commitments which impacted her attendance at the NEC meetings. The new Chair was Jan Bennett. The NEC had also elected a vice chair, Kathryn Nolan and had increased its membership by appointing Peter Christopherson to the committee.

8.4 **Accessibility Statement**

The Accessibility Statement was reviewed, the email address quoted needed to be brought up to date as it still showed the old e-mail address. The reference to having a new website running by the end of 2020 also needed to be changed as the new website was up and running. It was **resolved** to adopt the 2020 Accessibility Statement amended to include these changes, all in favour.

9 **FINANCE**

9.1 **Report of invoices to be paid**

It was **resolved** that the following invoices to be paid, all in favour.

- Clerk's Salary 01/03/2023 to 31/03/2023 plus deductions payable to HMRC
- Yorkshire Local Councils Associations - annual subscription - £214
- Hosting – Reoccurring Charges - 12 months website hosting including all standard TEEC security features and services £120.00 + £24.00 VAT
- Domain Migration - Transfer / Purchase of a .org.uk domain £9.99 + £2.00 VAT
- Clerk's Expenses – postage of a large letter first class - £1.45

9.2 It was **resolved** to accept a recommendation that the Chair and the Responsible Financial Officer (RFO) sign the Certificate of Exemption noting that information required by Regulation 15 (2), Accounts and Audit Regulations 2015 be published on the authority website before 1 July 2023 as the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2023, all in favour. It was noted that any large expenditure on playground equipment would take expenditure above £25,000.

10 **CORRESPONDENCE AND SOCIAL MEDIA**

A list of correspondence received since the last meeting (items 527-539) had been circulated and the contents noted.

- 535 and 636 were from two people who were not residents but whose late father had been a resident of the Parish regarding planning application reference 23/00333/TCA (see 5b above), objecting to the felling of two horse chestnut trees (which he had planted). The NEC had had an informal meeting immediately before PC the meeting to consider a formal reply.

11 ACTION TRACKER

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress.

- Cllr. Wiseman had completed his tasks regarding plans for the celebration of the coronation of His Majesty King Charles III having sold tickets, spoken to the landlord of the public house and put a suggested flyer together.
- There was discussion about whether the warning sign regarding trees in the Recreational Area was still needed. The map associated with the triannual tree inspection report was unclear and it would have been better had the tree inspector tagged the trees. The Clerk would try to get a clearer map from the tree inspector.

12 DATE OF NEXT MEETING

The next meeting would be 18th May 2023. This would be the Annual Parish Council meeting and would start at 7:30pm and be preceded at 7pm by the Annual Parish meeting.

The calendar of other meetings for 2023 was 15th June, 20th July, 17th August, 21st September, 19th October and 16th November 2023. All to be held at the Village Hall at 7:30pm.

The meeting closed at 8:20pm.

Signed

Chairman
18 May 2023