

WIGGINTON PARISH COUNCIL

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Minutes of the Ordinary Meeting of Wigginton Parish Council Meeting held on Wednesday 19 January 2022 at 20:00 at the Wigginton Old School

Present:

Councillors: Cllrs Gates (Chairman), Denton, Edwards and Runciman

In attendance: Ward Councillor Cuthbertson and the Clerk Ms Karin de Vries

21/081 Chairman's welcome

The Chairman explained that an informal meeting of Councillors had been held remotely at 18:00 and that the Ordinary meeting would be kept as short as possible with a quorum of qualified Members.

21/082 To receive apologies for absence

Apologies for absence were received and approved from Cllrs Finch, Leaf and Spence.

21/083 To receive any declarations of interest and any request for dispensations

Cllr Edward declared an interest in agenda item 21/087.4.

21/084 To approve the Minutes of the Ordinary Meeting held on 17th November 2021

It was RESOLVED to approve the minutes of the Ordinary meeting held on 17th November 2021 subject to adding a clarification, 'due to Covid' at the end of item 21/079.4.

21/085 To consider the co-option of eligible candidates to a vacancy on Wigginton Parish Council

It was RESOLVED to co-opt Hughie Ferguson.

21/086 Planning

1. To consider a response to the following planning applications:-

a) 21/02752/FUL – 28 The Village. Single storey side and rear extensions, dormer to rear, relocated boundary wall, and conversion of garage to home office. No objections.

2. To note details of planning applications decided by the City of York Council and to consider any necessary action:-

a) 21/02070/FUL – Land lying to the North of Windsor Drive. Change of use of land to commercial tree nursery and siting of 1 no. shipping container with access drive from Windsor Drive. Revised Design. Withdrawn.

b) 21/02187/FUL – Wigginton Lodge Farm. Erection of 1 no. agricultural store after demolition of existing wooden pole barn, extension to existing straw store and erection of 1 no. agricultural shed. Approved.

c) 21/02192/FUL – 9 Kirkcroft. Single storey side and rear extension. Approved.

d) 21/02420/FUL – 1 Churchfield Drive. Single Storey extension to side and rear and replacement of flat roof to front porch with pitched roof. Approved.

e) 21/02301/FUL – 14 Broad Oak Lane. Single storey rear extension and conversion of existing garage to habitable space. Approved.

f) 21/00228/FUL – Beech House. Back Lane. Single storey side and rear extension. Approved.

g) 21/02494/TPO – The Cottage Inn. 115 The Village. Crown lift 1 no. Beech, and remove 2 lower branches from Oak protected by Tree Preservation Order no. CYC441. Tree works allowed.

3. To consider ongoing planning matters and consider any necessary action to include:-

- a) City of York. Licensing Act 2003. Consultation regarding the Statement of Licensing Policy & Cumulative Impact Assessment. It was RESOLVED to not respond.

21/087 To receive information and decide necessary action on village matters to include:

1. To receive a report regarding the village pond.

An interim report had been received but the full report was still awaited.

2. To confirm the delegated decision to instruct hedge cutting works in Church Lane

It was RESOLVED to confirm the delegated decision to instruct the hedge cutting works in Church Lane for £350 plus VAT.

3. To consider supporting the 20's plenty campaign and to request for the City of York to adopt 20mph speed limits on residential roads

This item was deferred to the next meeting.

4. To agree a date for a Haxby and Wigginton Economic Focus Group session

The remote meeting would be held on 2 February 2022 at 19:00.

5. To receive a report from the Clerk

The report from the Clerk was noted. It included a thank you to the previous Clerk, David Geary, for arranging the repairs of electrics and generally being helpful and on hand during the Carols by the Tree preparations. An invoice from Bell Electrical Services had been received for electrical repair works required for the Christmas tree lights and the Carols by the Tree event and it was RESOLVED that the invoice for £158 would be paid by the Council.

21/088 Financial Matters and Governance

1. To receive the Parish Council's Financial reports for December 2021

It was RESOLVED to approve the Bank reconciliation and Budget monitoring report for December 2021.

2. The following receipts were noted:

Skipton Building Society. Interest	£ 22.56
WSPFA Ground rent.	£ 250.00

3. To confirm the following invoices for payment:

MA.H. Garden Maintenance October	£ 1680.00
Salaries and oncost December	£ 1293.20
Clerk. Home working allowance	£ 26.00
Giffgaff. Monthly plan	£ 6.00
SLCC. Membership 2022	£ 135.00
Amazon. Office supplies	£ 33.77
Richard Lancaster. Tree survey	£ 550.00
Browns. Christmas trees	£ 250.00
Embrace. Bethlehem Carol sheets	£ 77.99
High Vis vests	£ 119.28
Huntcatchkill pest control solutions Ltd	£ 350.00
BT. Broadband and telephone	£ 59.40
The Old School. Rent November	£ 40.00
Shepherd Brass Band	£ 100.00
BT. Broadband and telephone January	£ 78.37
HSBC. Bank charges to 30 November 2021	£ 8.00
Total	<u>£ 4,807.01</u>

It was RESOLVED to confirm the above payments of invoices.

4. To approve the following invoices for payment:

Citizen Advice York October-December	£ 1,383.00
Salaries and oncosts January	£ 1,293.10
Clerk. Home working allowance	£ 26.00
Amazon. Office expenditure. Power adaptor for laptop	£ 15.89

Amazon. Office expenditure. Laminating sheets

£ 9.99

Total

£ 2,727.98

It was RESOLVED to approve the above invoices for payment.

5. To consider the appointment of the internal auditor for 2021/22

The appointment of the internal auditor for 2021/22 was deferred to the next meeting.

21/089 To receive recommendations from the Finance Committee

1. To consider the draft budget for 2022/23

On receiving a recommendation from the Finance Committee, it was RESOLVED to approve the budget for 2022/23.

2. To set the precept for 2022/23

It was RESOLVED to set the precept for 2022/23 at £65,000 including a Council Support Grant of £1764. The Chairman and the Clerk signed the precept demand.

21/090 To consider dates, time and place for ordinary meetings for the full council for the year 2022

The following meeting schedule was confirmed:

19 January 2022	16 February 2022	16 March 2022
20 April 2022	18 May 2022	15 June 2022
20 July 2022	21 September 2022	19 October 2022
16 November 2022	21 December 2022	

All meetings will start at 19:00.

21/091 To confirm that the next meeting will be held on Wednesday 16 February 2022 at 19:00 at the Old School.

It was confirmed that the next meeting would be held on Wednesday 16 February 2022 at 19:00 at the Old School

The Chairman closed the meeting at 20:12.