

**HESLINGTON PARISH COUNCIL**

**MINUTES OF A MEETING HELD IN THE MEETING ROOM**

**TUESDAY 18 JANUARY 2022 AT 7.30PM**

**Councillors Present:** David Blacketer Pauline Bramley  
Richard Bramley John Garner  
Peter Hall Bev Heap  
Rose Hilton Tom Pearcy  
Zena Richards

**In Attendance:** Fiona Hill – Parish Clerk

**Public Present:** 1

**Public session matters raised:**

The member of the public thanked the Parish Council for their sterling work

**Close of public session**

- 21/81 a) To receive apologies for absence given in advance of the meeting:** None  
**b) To consider the approval of reasons given for absence:** N/A
- 21/82 To record declarations of interest in items on the agenda:**  
Cllr Hilton – Sustrans correspondence - landowner
- 21/83 To approve the minutes of the Parish Council meeting of 21<sup>st</sup> December 2021**  
Resolved – Approved (Unanimous)
- 21/84 To discuss matters arising from previous minutes:**
- Lengthsman – YLCA had provided a draft contract, which had been updated and is now ready for signing. The employment start date is 01 February 2022
  - Low Lane sign – now in situ
  - Tally Alley – surface now repaired
- 21/85 To report and make relevant recommendations on new planning applications:**  
22/00051/TCA - Fell 1no. Silver Birch; various tree pruning works to 1 no. Cherry and 3 no. Cherry and 3 no. Beech trees in a Conservation Area @ 22 Main Street  
Resolved – No Objection, subject to guidance from the City of York Tree and Conservation Officers
- 21/86 To discuss the Neighbourhood Plan**  
Groundwork – Unspent monies returned. A new grant to be applied for.  
Cllr had received a consultant’s proposed action plan and fee proposal.  
Resolved Cllrs would ask for further information and costing regarding additional consultation work .

The Chair was asked to confirm with CYC, the starting point for the next steps HPC will be required to undertake for revising/amending their Neighbourhood Plan to resubmit.

A resident who expressed interest, has decided that, as he may have a conflict of interest, he will not join the Working Group.

21/87

**To discuss financial matters with Responsible Financial Officer:**

- Bookkeeping for current year to date  
Parish Councillors had received a bank reconciliation totalling £49718.09, along with linked Income & Expenditure reports

- Financial Management:

- Internal Controls

These were conducted and everything was found in order

- Budget 2022/2023

Resolved – A precept of £17374 would be requested from City of York Council  
(Unanimous)

A draft expenditure budget of £17713.00 was agreed

- Payroll Services

The Parish Clerk gave information about companies who can assist with employment issues. The Parish Council decided no further action is needed at present time.

Payment Approval:

Parish Clerk Salary	DDR	£
Directions Planning Consultancy	1900	£450.00
Christmas Tree	1901	£216.00*
Groundwork	1902	£253.96

\*Less donations received

Resolved - £2200.00 would be earmarked “Queen Jubilee” to be used towards Parish Council projects. These funds would be taken from the general reserve and any unspent monies would be returned to the general reserve, within the financial year ending 31 March 2023  
(Unanimous)

21/88

**To receive reports from representative of outside bodies as follows:**

- Ward Councillors – The local coordinator will attend next meeting
- North Yorkshire Police – Reports Nov/Dec 2021 at end of minutes
- Heslington East Community Forum – NTR
- Good Neighbours Forum - NTR
- Ouse and Derwent Drainage Board – NTR
- Sportsfield – There would be a meeting next Thursday. Committee exploring pay & display options for car park.
- York Environment Forum – There was a meeting last Tuesday, which was a review of York Environment Week
- Alms Houses - NTR
- Meeting Room –Ward Grant of £8000 for footpath widening approved  
Cllr Aspden emailed 2 options on how this may proceed
  1. As the land is not council highway, following the consultation the council would now need to get signed disclaimers by the landowners in order for the council to commission

work. This would then go to highways contractors used by the council. The council is happy to seek the disclaimers and commission the work as a way forward.

2. The council could give a ward capital grant to another organisation to carry out the works, for example, most likely the Parish Council directly or Meeting Room Committee. The organisation would then need to follow their own processes for getting final permission and commission a contractor. This can be quicker than using the city council, but involves your own processes.

The PC opted for Option 1 and would like to see the works go forward asap.

**21/89 To discuss/agree actions with long-standing matters:**

- Appearance of village - NTR

- Memorial benches :

Resolved – Approved total cost for all benches of £775.00 (Unanimous)

Another enquiry for a plaque had been received. It was agreed that existing plaques could not be moved/removed

- Highway matters - NTR

- City of York Council:

- Article 4 (2) Direction - NTR

- Local Plan – NTR

- University of York:

- Anti social behaviour – NTR

- Communication:

- Website – Up to date

- Broadband – NTR

- Newsletter – Thanks to Cllr Hall for recent excellent edition

**21/90 To discuss correspondence received by the council:**

- Now Pension – charging changes

The Parish Council noted the content of the letter.

- Sustrans – Heslington to Elvington – New walking and cycling route feasibility study  
Sustrans would set up a remote meeting for information gathering for Parish Councillors, available .

- The Lodge – Bollards

The Parish Council were not minded to change their stance against bollards

- Melanie Shaw – A helping hand in the community. Agenda item for next month.

Councillors were asked to think of possible suggestions

**21/91 To receive matters raised by members: None**

**21/92 To confirm the details of the next meeting:**

15Feb22, 15Mar22, 19Apr22, 17May22, 21Jun22, 19Jul22, 16Aug22, 20Sep22, 18Oct22,  
15Nov22, 20Dec22

## North Yorkshire Police Report - November 2021

Type of Incident	Time and Location.	Heslington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	York University 3/11	Issues with youths on the university campus. NYP to link in with Uni security	
	Constantine College 24/11	Issues with youths on the university campus, trying to break into secure bike sheds	2
ASB- Personal			0
Burglary			0
Drugs			0
Vehicle			0
Theft	Vanbrugh College 9/11	Theft of unlocked bicycle from outside campus shops.	
	Goodricke Lane 9/11	Theft of bicycle from secured bike store	
	Constantine College 10/11	Theft of bicycle from secured bike store	8
	Langwith College 16/11	Theft of rear wheel of bicycle	
	Constantine College 16/11	Theft of bicycle from secured bike store	
	York Sports Village 17/11	Theft of bicycle from bike racks. Possible CCTV	
	Wentworth College 24/11	Theft of wallet from rucksack in office, cash and debit cards	
	Alcuin College 28/11	Theft of delivered package -laptop- from college reception. CCTV available	
Violence			0
Criminal Damage			0

## North Yorkshire Police Report - December 2021

Type of Incident	Time and Location.	Heslington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance			0
ASB- Personal			0
Burglary			0
Drugs			0
Vehicle			0
Theft	St James College 4/12	Theft of bicycle from racks.	2
	Constantine College 28/12	Theft of bicycle from racks, possibly not recently - in the las few months.	
Violence			0
Criminal Damage			0