



Meeting Title	The York Enhanced Partnership for Buses Forum	
Date / Time	Wednesday 14 th August 2024 16:00-17:00	
Location	Hybrid City of York Council, West Offices, York	
Attendees	Andrew McGuinness (AMG)	Confederation Passenger Transport (Forum Chair)
	Danielle Hudson (DH)	City of York council (CYC)
	Lara Thornton (LT)	City of York Council (CYC)
	David Merrett (DM)	York & District Trades Union Council
	Andy D'Agorne (ADA)	York Green Party
	Sam Fryers (SFr)	City of York Council (CYC)
	George Wood (GW)	York Older Peoples Assembly
	Jacob Milner (JM)	Turner and Townsend
	Michael Moore (MM)	First Bus
	Doreen Magill (DMa)	York Bus Forum
	Stuart Fillingham (SF)	East Yorkshire buses
	Tom Horner (TH)	City of York Council (CYC)
	Chris Thompson (CT)	Reliance buses representative
	Duncan McIntyre (DMc)	City of York Council (CYC)
	Jim Paterson (JP)	Brightsparks
	Flick Williams (FW)	York Disability Rights Forum.
Apologies	David Beer	Transport Focus
	Dan Braidley	York Hospital Representative
	Andrew Mortimer	Badger Hill Residents Community group
	Cllr K Ravilious	CYC (Labour group)
	Mike Longhurst	Dodsworth Area Residents
	Richard Hampton	City of York Council (CYC)
	Niall McFerran	York Bus Forum
Circulation	Attendees	



Minutes By	Danielle Hudson	
Item	Discussion	Action
1.0	<u>Introductions and Apologies</u>	
2.0	<u>Minutes from previous meeting.</u>	
2.1	CYC are in discussions with DFT to confirm if they are happy for the outcomes of the Bus Connectivity study to be published, TH Will confirm asap.	TH
2.2	CYC will look to invite Mayor to future meeting.	TH
2.3	TH confirmed CYC are looking to potentially implement overnight parking at Rawcliffe and Askham bar, operationally this may work better as the overnight parking would need to be accessible all day and night, will be consulting on this and car parks would need to have a payment system attached to this.	
2.4	GW asked if there were any current plans to allow long distance coaches to use the P&R sites. TH has confirmed this is being discussed with First and discussion on all other operators using the P&R sites.	
2.5	ADA suggested completing market research on this from hotel guests etc to find out prices for P&R sites, TH has confirmed this would need to take place and would be key in process.	
2.6	AMG has expressed his support for the scheme and expressed that CPT are able to support with Coaches if needed, asked if can be kept in the loop with progress.	
2.7	DMA raised that customers are being overcharged on buses due to the bus system registering TOTO as two journeys not just the one. First to investigate this further. DM also raised that as some of the Tap off screens are not working people are losing out on short journey prices. DMA has confirmed she has a meeting with First tomorrow so these points will be raised.	MM DMA
2.8	TH has looked into Dial and Ride profiling but suspects at the moment this may be out of scope for the BSIP programme.	
3.0	<u>BSIP Project update</u>	



3.1	This Agenda item was missed from the meeting due to time restraints but please see attached Monthly BSIP project Report. Any further questions on this please do not hesitate to contact me.	ALL
4.0	<u>Review minutes from the ODG</u>	
4.1	DM asked if BSIP 3 options can be shared, TH confirmed these will be sent out with minutes and happy to pick up any comments through email.	
4.2	AMG provided brief update on points that were raised in the ODG including; Brief update on task and finish group Bus stops and infrastructure concerns outside the station Passenger numbers Discussion regarding groups of services P&R and key corridors CYC to report statistics will be looked into.	TH
4.3	TH explained there is currently a fund in BSIP programme for small scale interventions including Parking, kerb lines etc. CYC are open to suggestions for spending this money.	ALL
4.4	Questions raised on funding requests: DM asked why CYC have asked for the full amount of money for P&R when designs are still in progress, TH explained CYC would like the opportunity to progress quickly would like to consult on the designs and then go straight into design and delivery. DM asked if current design costs are coming in higher than expected due to second ask for funds, TH has confirmed there is a slight increase but currently working to a cost plan and are currently on track.	
4.5	GW asked how fines would be implemented at Askham bar P&R as this site can be known to attract College students using the car park to park up. TH has confirmed parking services have been dealing with this and will look into this further.	TH
5.0	<u>Marketing Initial Thoughts</u>	



5.1	LT has confirmed there has been refreshed adverts for young people's fares, will be using snapchat late next week. CYC looking into doing milestones work, Brightsparks have now completed first phase of consultation, Focus groups will be starting next week.	
5.2	JP from Brightsparks shared power point slides on suggested initial brand and campaign concepts for views from the group on these.	
5.3	FW expressed feedback from the Access group that section on Colours and fonts without actual reference to what this is for was discrimination against visually impaired as there were no context to what was referring to. JP explained this was discussed with the CYC access officer before and changes were made off the back of this. LT explained CYC will take this feedback on board and learn for the future.	
5.4	GW Liked the emphasis on residents, current marketing seems to be focused on Tourists. Using recognised people in York to be on the marketing would make a difference.	
5.5	DMA asked about one of the posters which stated 'dance the night away' but some buses stop at 7 so may not be relevant. JP has explained these were very early stages. MM explained there is a huge change now to people going out in the daytime rather than social nightlife.	
5.6	JP was grateful of all feedback and will take this further, next step is Focus groups.	
6.0	<u>Bus stop Vandalism</u>	
6.1	DH provided the below facts: <ul style="list-style-type: none"> • 100 bus stop repairs have been logged since January • 64% of 100 have been due to bus stop damage (I.E smashed glass etc.) • 25% of 100 have been general bus stop improvements (Cleaning, flag updating etc.) • 73% of all logged have been completed. • Spike in numbers since lighter evenings. 	



6.2	MM suggested having discussions with Doncaster as there were a spike in vandalism and they trials new infrastructure for this DH to look into this.	DH																																				
6.3	GW would like to understand the costs for bus stop repairs, and to see this. DH will bring to the next meeting.	DH																																				
7.0	<u>Questions for bus Operators</u>																																					
7.1	<p>Access refusals from the last month: First *Provided since meeting*</p> <table border="1"> <thead> <tr> <th rowspan="2"></th> <th rowspan="2">ENCTS Trips</th> <th rowspan="2">Refusals</th> <th rowspan="2">Proportion</th> <th colspan="4">Reasons</th> </tr> <tr> <th>Full Bus</th> <th>Kerb</th> <th>Refuse to Move</th> <th>Other Unknown</th> </tr> </thead> <tbody> <tr> <td>May</td> <td>188792</td> <td>11</td> <td>0.006%</td> <td>10</td> <td>0</td> <td>0</td> <td>1</td> </tr> <tr> <td>June</td> <td>183830</td> <td>13</td> <td>0.007%</td> <td>11</td> <td>0</td> <td>0</td> <td>2</td> </tr> <tr> <td>July</td> <td>199588</td> <td>18</td> <td>0.009%</td> <td>12</td> <td>1</td> <td>2</td> <td>3</td> </tr> </tbody> </table> <p>East Yorkshire July 0 access refusals for wheelchair users.</p> <p>Reliance July 1 due to another wheelchair user using the bay.</p>		ENCTS Trips	Refusals	Proportion	Reasons				Full Bus	Kerb	Refuse to Move	Other Unknown	May	188792	11	0.006%	10	0	0	1	June	183830	13	0.007%	11	0	0	2	July	199588	18	0.009%	12	1	2	3	
	ENCTS Trips					Refusals	Proportion	Reasons																														
		Full Bus	Kerb	Refuse to Move	Other Unknown																																	
May	188792	11	0.006%	10	0	0	1																															
June	183830	13	0.007%	11	0	0	2																															
July	199588	18	0.009%	12	1	2	3																															
7.2	GW asked about Voice messaging on the park and ride. MM has confirmed 2 months ago first appointed a member of staff to look at this and confirm this has been referred to system owner and will be resolved ASAP. Provide update at next meeting.	MM																																				
8.0	<u>OAB</u>																																					
8.1	No other business to raise.																																					
9.0	<u>Dates and times for next meetings.</u>																																					
9.1	<p>11th September 2024 10:00 – 11:00 09th October 2024 14:00 – 16:00 13th November 2024 16:00 – 17:00 11th December 2024 10:00 - 11:00</p>																																					