

Report of the Cabinet Member for Corporate Services

## **Minutes of Working Groups**

### **Summary**

1. This report presents the minutes of meetings of the Local Plan Working Group (formerly known as the LDF Working Group) and the Equality Advisory Group and asks Members to consider the advice given by the Groups in their capacity as advisory bodies to the Cabinet.

### **Background**

2. Under the Council's Constitution, the role of Working Groups is to advise the Cabinet on issues within their particular remits. To ensure that the Cabinet is able to consider the advice of the Working Groups, it has been agreed that minutes of the Groups' meetings will be brought to the Cabinet on a regular basis. In accordance with the requirements of the Constitution, draft minutes of the following meetings are presented with this report:
  - Local Development Framework Working Group of 2 April 2012 (Annex A)
  - Local Plan Working Group of 3 September 2012 (Annex B)
  - Equality Advisory Group of 30 July 2012 (Annex C)

### **Consultation**

3. No consultation has taken place on the attached minutes, which have been referred directly from the Working Groups.

## **Options**

4. Options open to the Cabinet are either to accept or to reject any advice that may be offered by the Working Groups, and / or to comment on the advice.

## **Analysis**

5. The recommendations contained in the minutes of the Local Development Framework Working Group of 2 April 2012 were considered by Cabinet at its meeting on 3 April 2012, although the minutes of the meeting were not available at that time. Cabinet endorsed the Working Group's recommendations. These minutes are therefore presented for completeness only.
6. The comments of the Local Plan Working Group in respect of the Local Development Framework (minute 4 of annex B), were presented to Cabinet when they considered this issue at their meeting on 9 October 2012.
7. Members are asked to consider the comments of the Local Plan Working Group in respect of the City of York Council Subdivision of Dwellings Supplementary Planning Document (minute 5 of Annex B) and in respect of Council House Extensions and Alterations (minute 6 of Annex B).

## **Council Plan**

8. The aims in referring these minutes accord with the Council's recognition that to achieve the priorities set out in the Council Plan it needs to be a confident, collaborative organisation completely in touch with its communities.

## **Implications**

9. There are no known implications in relation to the following in terms of dealing with the specific matter before Members, namely to consider the minutes and determine their response to the advice offered:
  - **Financial**
  - **Human Resources (HR)**
  - **Equalities**

- **Legal**
- **Crime and Disorder**
- **Property**
- **Other**

### **Risk Management**

10. In compliance with the Council's risk management strategy, there are no risks associated with the recommendations of this report.

### **Recommendations**

11. Members are asked to:
- (i) Note the minutes attached at Annexes A -C.
  - (ii) Consider whether they would wish to respond to the comments of the Local Plan Working Group on the issues referred to in paragraph 7 of this report.

### **Reason:**

To fulfil the requirements of the Council's Constitution in relation to the role of Working Groups.

### **Contact details:**

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Responsible for the report:**

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Member for Corporate Services

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**Report  
Approved**

✓ **Date** 23.11.12

**Specialist Implications Officer(s)** None

**Wards Affected:**

**All**

**For further information please contact the author of the report**

**Annexes**

Annex A – Minutes of the meeting of the Local Plan Working Group of 2 April 2012.

Annex B – Draft minutes of the meeting of the Local Plan Working Group of 3 September 2012.

Annex C – Draft minutes of the meeting of the Equality Advisory Group of 30 July 2012.

**Background Papers**

Agendas and associated reports for the above meeting (available on the Council's website).