

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 9 JANUARY 2023

PRESENT:

Councillor Stuart Robson (Chairman)

Councillor Alan Catterick

Councillor Robin Garland

Councillor Anne Hook

Fourteen members of the public

Councillor David Johnson

Councillor Roper Langford

Mr James Mackman (Clerk)

Councillor Neil Lawrence

Councillor Sheri Scruton

Prior to the Parish Council meeting, Professor Mike Holmes, a Partner in the Haxby Group (York/Hull/ Scarborough) and Chair of Nimbuscare, York answered questions about the Old Forge Surgery and gave a detailed explanation of the difficulties faced by the Practice in recruiting and keeping staff and dealing with a much increased demand for the service. The meeting was attended by more than 250 members of the public.

23.001 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

23.002 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Apologies were received from Councillor Youngman.

23.003 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

Councillor Youngman's reason for absence were approved.

23.004 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 NOVEMBER 2022

The minutes of the meeting held on 14 November 2022, having been circulated and read, were accepted and signed.

23.005 - PUBLIC PARTICIPATION*

Two residents talked about the misuse of the verges in Station Road.

Representatives from the Poppleton Community Trust, the Moat Fields, and the Millennium Green Trust addressed the Councillors over their respective grant claims for 2023-24

23.006 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Anne Hook reported: -

It has been agreed to put it out to consultation to extend the 40-mph speed limit on the A59 to beyond the Red Lion to improve safety. It was agreed because there are no safety areas for turning vehicles. The sign warning about horses, which was removed when the P&R was built, will be replaced.

First Bus want to reduce the No. 10 service to 40 minutes. They say that lower demand has reduced revenues, so “Use It or Lose It” when it comes to buses.

The Park & Ride is now planned to reopen at Easter. There is a big problem with a lack of drivers. First Bus is trying to recruit and train more and there are adverts for this on the inside of the buses.

23.007 - PLANNING APPLICATIONS

(a) The Councillors considered the planning applications received since the November Parish Council meeting as listed below: -

Details of Planning Applications	Comments
Ref: 22/02154/FUL – Single-storey side extension following demolition of existing garage at Brackenhill, Main Street, YO26 6DL	No objections
Ref: 22/02195/FUL - Erection of 2no. detached dwellings and garages with associated driveways, parking and infrastructure at Former Parkside Cottage Millfield Lane	No objections but request that there be no early morning construction on the site and that there is no damage caused to any adjacent property.
Ref: 22/02335/TCA - Re-pollard 1no. Lime tree in a Conservation Area at 3 Beech Grove, YO26 6DS	No comments made as the application had been approved by the City Council
Ref: 22/02344/OUTM - Outline application for residential development of up to 70no. dwellings and associated infrastructure with all matters reserved except access at Atkiro Oaktree Nursery, Boroughbridge Road, YO26 6QB.	Comments to be added next Tuesday
Ref: 22/02435/FUL - First floor rear extension at 17 Beech Grove, YO26 6DS.	No objections
Ref: 22/02590/FUL - First floor side extension and single-storey rear extension and replacement canopy to front (resubmission) at 16 Fairway Drive, YO26 6HE.	No objections

(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications: -

- Ref: 21/02444/FULM - Extraction of clay and restoration of the site through the importation of inert wastes at land to the west of Newlands Lane.
- Ref: 22/01633/FUL - Erection of 1no. two storey dwelling (revised) at 163 Long Ridge Lane, YO26 6HA.
- Ref: 22/01838/FUL – Single-storey front extension after demolition of existing canopy at The Laurels The Green, YO26 6DF.
- Ref: 22/01969/CLU - Certificate of lawfulness for use as a dwellinghouse for those not employed by horticulture at Kassandra Nursery, Boroughbridge Road, YO26 6QB.

- Ref: 22/02214/TCA - Crown reduce and lift 1no. Sycamore tree in a Conservation Area at Mill Bank House, Main Street, YO26 6JU.
- Ref: 22/02335/TCA - Re-pollard 1no. Lime tree in a Conservation Area at 3 Beech Grove, YO26 6DS.

It was noted that the Local Planning Authority had refused the following application: -

- Ref: 21/02423/FUL - Single-storey rear extension, partial demolition and conversion of garden outbuilding to habitable space, dormer to rear, 3no. rooflights to front roofslope and additional ground floor openings to side elevation (part revised scheme of approval 21/01752/FUL) at Westgarth, Hodgson Lane.

23.008 - FINANCE

(c) To receive a financial statement

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period to 9 January 2023. The report reflected the receipts and payments below. The bank balances on 9 January were: -

Current Account	£500.00
Business Money Manager Account	£43,887.72

(d) To note accounts for payment (net of VAT);

82 DD	EDF Energy		Guild hut electricity	£8.32
83 BP	Poppleton	Methodist	Contribution towards Remembrance	£50.00
			Church	Day refreshments
84 BP	B&Q		Tulips & daffodils	£71.00
85 BP	Exactis		Remembrance Day leaflets	£90.00
86 BP	Ken Falkingham		Filling Lord Collingwood car park	£300.00
			entrance potholes	
87 BP	Poppleton	Community	Room hire – November	£28.00
			Trust	
88 DD	Scottish Water		Allotment water	£13.55
89 CHG	HSBC		Bank charges	£8.00
90 BP	D-Tail Plants		Supplying and planting an oak tree	£251.00
91 BP	James Mackman		Salary – December	£587.14
92 DD	EDF Energy		Guild hut electricity	£8.57
93 CHG	HSBC		Bank charges	£8.00
94 BP	NetWiseUK		Annual website maintenance	£350.00
95 BP	HMRC		Income Tax - December	£146.80
96 BP	James Mackman		Salary – January	£587.14
97 BP	HMRC		Income Tax - January	£146.80
98 BP	James Mackman		Expenses including SLCC	£117.55
			subscription £97.23	
99 BP	Ken Falkingham		Repairs to the Selby seat	£25.00

(e) To receive a report on income received

HM Revenue & Customs	VAT refund	£253.41
HSBC	Bank interest	£47.41

(f) To agree to pay a proportion of the Clerk's SLCC subscription (£97.23)

This was agreed.

(g) *To consider requests for grants for 2023-24 from*

i. All Saints Church - grass cutting (£2,200)

It was agreed to grant the sum of £1,500 towards the three grant claims by All Saints' Church

ii. All Saints Church – installation of a composting area (£200)

See above.

iii. All Saints Church – Replacing two trees (£850)

See above.

iv. Millennium Green Trust (£750)

It was agreed to grant the sum of £500.

v. Moat Fields Management Group (£1,500 capital expenditure, £500 non-capital expenditure)

It was agreed to grant the sum of £1,000 towards the above request.

vi. Poppleton Community Trust (£5,000)

Following a detailed verbal presentation by Robin Tomlinson it was agreed to provide the full £5,000 grant for 2023-24.

vii. Poppleton Luncheon Club (£100)

This was agreed.

viii. Poppleton Under Fives (£1,000)

This was agreed.

ix. Poppleton Youth Action Group (£2,000)

This was agreed.

(f) *To agree the Budget for 2023-2024 and set the precept*

The Councillors considered the draft budget presented by the Clerk. It was agreed that the precept for 2023-24 should be set at £35,000 against an expected expenditure of £40,000. It was agreed that £5,000 of reserves be used to cover the shortfall.

23.009 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) *To consider a report from the Greens Working Group*

It was reported that some delivery drivers have been driving over the Green. It was agreed that the details of offending vehicles be recorded and the vehicle owners be written to.

(b) *Trees including considering quotations for the work identified in the last tree survey*

No news on this subject.

(c) *Events*

The only planned event known is that for the Coronation of King Charles III on 6 May 2023.

(d) *Maintenance including*

i. Agreeing the design of seats for installing on the Green

It was agreed to defer a decision on this subject.

ii. The proposal to construct a pond on Chantry Green

It was noted that there is to be a public consultation on the proposed pond. It is to be held at the Poppleton Centre on Sunday 26 March 2023

iii. To agree to replace the bollard in front of the Co-op

It was agreed that Ken Falkingham be asked to reset the bollard which had been knocked out of place. **(Action Clerk)**

(e) Allotments To agree the rent increase of 12.6% from 1 April 2023 in line with the RPI in September 2022

This was agreed. The Clerk will inform the allotment holders of the increase. **(Action Clerk)**

(f) Guild Hut

No news on this subject.

23.010 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To receive an update on the possibility of converting the old coal yard at the station into a car park

No news on this subject.

(b) To consider reports on vandalism

None.

(c) To receive other reports

None.

23.011 – TO CONSIDER COUNCILLOR & CLERK TRAINING

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council

23.012 – TO CONSIDER ANY FUTURE DEVELOPMENT OF THE BLAIRGOWRIE ESTATE

Councillor Robson reported that the ground in Blairgowrie had been cleared in order to facilitate a detailed survey of the site. It was noted that contact has been made with the agent for the property.

23.013 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) King Charles III Coronation on 6 May 2023

Councillor Robson reported that it is planned to hold an evening function on the Green on 6 May and arrangements are in hand. It is hoped that Nether Poppleton PC would send representatives to the next meeting to ensure that it is a joint function.

(b) Listed Buildings Working Group

No news on this subject.

(c) Model Farm easement project

No news on this subject.

(d) One Parish Council for Poppleton Working Party

No news on this subject.

(e) *Poppleton Community Trust*

No news on this subject.

(f) *Village Show*

There is to be a Committee meeting on 30 January.

(g) *YLCA York Branch*

Councillor Robson reported on a meeting held at the end of November.

(h) *Youth Club*

It was noted that approximately 50 youths are attending the sessions.

(i) *Any other meeting*

None.

23.014 – TO RECEIVE A REPORT ON VILLAGE POLICING

Prior to the meeting the Clerk had forwarded the incidents reported to the police for November. The report was noted. The December figures are not yet to hand.

23.015 – TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:

(a) *Filling the potholes at the entrance to the Lord Collingwood car park (Min. 22.172(d)iv)*

It was noted that the potholes had been filled in.

(b) *Planting the Jubilee oak tree (Min. 22.172(b)ii)*

It was noted that the tree had been planted.

(c) *Repairs to the railings opposite the tennis courts in Main Street (Min. 22.173©)*

The Clerk said that he had reported the missing fence to the City Council and had a reference number which would enable him to check on progress.

(d) *Setting up a formal approval process for use of the Green (Min. 22.181(b))*

The Clerk reported that the Parish Council's website had now been upgraded to Version2 and that he would endeavour to learn how to put the document on the website. **(Action Clerk)**

(e) *The installation of the seat to commemorate Ilene Wilson (Min. 22.153©iv)*

The Clerk reported that the City Council has been asked to move the dog waste bin so that the seat can be installed.

23.016 – TO NOTE CORRESPONDENCE RECEIVED

23.016.01 – The Clerk referred to the following items of correspondence received since the November Parish Council meeting

(a) Email of thanks for the contribution to the refreshment at the Methodist Hall

(b) NetWise – Notice of upgrade on 21 December

(c) Residents asking about the ground clearance at Blairgowrie

(d) Smaller Authorities' Audit Appointments Ltd – Notice that PKF Littlejohn have been appointed for the next five years

23.016.02 – It was noted that the correspondence received since the November Parish Council meeting, as listed below, had been circulated to the Councillors.

(a) CYC – Digital Digest (Newsletter) – Winter 2022

(b) Explore York Libraries & Archives – Christmas wishes

(c) Haxby Group – Minutes of 8 December

- (d) National Grid Yorkshire Green - Energy Enablement Project Development Consent Order
- (e) North Yorkshire Police, Fire and Crime Commissioner – Christmas message
- (f) North Yorkshire Police, Fire and Crime Commissioner – Progress made to address Violence Against Women and Girls in North Yorkshire and York
- (g) Open Spaces Society – December 2022 eZine
- (h) Resident about work needed to trees on the Greens
- (i) Resident informing of the possible re-opening of the A59 Park & Ride at Easter 2023
- (j) YLCA – Civility and Respect – Latest newsletter
- (k) YLCA – Devolution deal consultation reminder
- (l) YLCA – Law & Governance Bulletin December 2022
- (m) YLCA – NALC Chair year end message
- (n) YLCA – NALC Chief Executive’s Bulletins
- (o) YLCA – Police, Fire & Crime Commissioner survey re anti-social behaviour
- (p) YLCA – Training programme January to March
- (q) YLCA – Vacancies Bulletin and Training & Discussion Forum Bulletin
- (r) YLCA – White Rose updates
- (s) YLCA – YHCC Climate Action Pledge Press Release
- (t) YLCA - Training bulletins

23.017 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
TBA	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Youngman
12 Jan	YLCA- Councillors discussion forum	Zoom/ 6.45pm	All
26 Jan	YLCA York Branch	Zoom/ TBA	Catterick, Robson
30 Jan	Village Show Committee	Lord Collingwood/ 7.00pm	Johnson, Robson

23.018 - TO CONSIDER MINOR MATTERS

None.

23.019 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

To discuss the preservation of grass verges in the village.

23.020 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting be held on Monday 13th February 2022.

There being no other business the Chairman closed the meeting at 9.40pm.

CHAIRMAN

DATE.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
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The Parish Council’s website can be found at <https://poppleton-pc.org.uk/>