

**York Skills and Employment Board
Meeting Agenda
5 August 2022, 10:00 – 11:00
Teams Meeting**

Agenda

Item #	Timing	Agenda Item	Owner
1	10:00	Welcome and Apologies	Lee Probert (Chair)
2	10:05	Minutes from previous meeting	Lee Probert (Chair)
3	10:10	Terms of Reference <ul style="list-style-type: none"> ● Agreement 	Lee Probert (Chair)
4	10:20	Skills and Employment Board – next steps <ul style="list-style-type: none"> ● Overview, feedback 	Annabel Jelley
	10:55	AOB	Lee Probert (Chair)

Membership:

Organisation	Member	Role
City of York Council - Executive	Councillor Andrew Waller	Executive Member – Children, Young People and Education (from June 2022)
York College	Lee Probert	Chief Executive and Principal
West & North Yorkshire Chamber of Commerce	New representative TBC	
Federation of Small Businesses / Grounded HR	Caroline Chapman	Business Owner and Member Representative
York and North Yorkshire LEP	Tracy Watts	Social Inclusion Lead
Simpson York Limited	Amanda Davidson	HR Manager
Open Velocity	Bethan Vincent	Marketing Consultant
The Skills Network	Mark Dawe	Chief Executive
TUC	Gareth Forest	Policy and Campaigns
Annabel Jelley Consultants	Annabel Jelley	Project Manager

In attendance

Organisation	Representative	Role
City of York Council	Simon Brereton	Head of Economic Development
University of York	Amanda Selvaratnam	Associate Director of Research and Enterprise & Head of Enterprise Services
City of York Council	Alison Edeson	Skills Team Manager
York St John University	Professor Robert Mortimer	PVC: Research & Knowledge Transfer
Askham Bryan College	Iain Glendinning	Vice Principal of Curriculum

Apologies

Organisation	Representative	Role
Askham Bryan College	Dr Tim Whitaker	Chief Executive
Simpson York Limited	Amanda Davidson	HR Manager
York Jobcentre	Wendy Mangan	York & North Yorkshire Employer and Partnership Manager
University of York	Professor Kiran Trehan	Pro-Vice-Chancellor for Partnerships and Engagement
York St John University	Professor Karen Bryan	Vice-Chancellor