



**Safer York /DAAT Partnership Board
Minutes of the Meeting held at 10.00am on 20th September 2016
The Auden Room, West Offices**

Present: Steve Waddington (SW), AD Housing and Public Protection, CYC (Chair)
Dave Dryburgh (DD), Group Manager, NYFRS (Vice Chair)
Chief Inspector Charlotte Bloxham (CB), NYP
Wendy Hilton (WH), Community Rehabilitation Company
Michael Melvin (MM), Asst Director Social Care, CYC
Cllr David Carr (DC), Portfolio Holder for Community Safety, CYC
Cllr Barbara Boyce (BB) Opposition Spokesperson for Community Safety, CYC

In attendance: Jane Mowat (JM), Head of Community Safety, SYP
Paul Morrison (PM), Community Safety Manager, CYC
Sharon Stoltz (SS), Director Public Health
Leigh Bell (LB), Substance Misuse Co-ordinator,, DAAT
Sara Arnott (SA), Commissioning Manager for OPCC
Nicole Hutchinson (NH), Commissioning Manager for OPCC
Odette Robson (OR), Head of Safer Communities, NYCC
Jill Gathercole (JG), NYP (Observing)
Pam Tinker (PT), Partnership Support Officer, SYP

1. Apologies

1.1 Apologies were received from Adam Thomson, Liz Butcher, Helen Ash, Jon Stonehouse, Martin Weblin and Sara Farrar.

2. Minutes of the Last Meeting – 21st June 2016

2.1 The minutes of the last meeting held on 21st June 2016 were duly accepted as a true and accurate record.

3. **Matters Arising**

- 3.1 SW advised that discussions are in place with Ian Cunningham to look at creating a more relevant dashboard.
- 3.2 SW confirmed that the WRAP3 training programme had been circulated.
- 3.3 SS reported that the HWBB have considered all the responses and a final document is now ready for circulation. HWBB has proposed that this Board should have oversight of the action plan. SS proposed that the final document be submitted at the next meeting for approval. SW requested that, in principle, this Board accept the lead responsibility for the action plan and this plan be presented at the next Board.

Action: JM to convene a Task and Finish Group to develop the action plan.

4. **SYP Performance Report**

- 4.1 JM explained that the Performance Report is set in a corporate template and therefore does not include all the indicators, anecdotal feedback and also does not tally with the work being carried out by the Community Safety Hub. The report requires further work to reflect this, particularly when the new Community Safety Plan is produced.
- 4.2 DD advised that the new Community Safety Plan will include themes/priorities linked to the JSIA. SS requested that links, where appropriate, needs to be made with the Joint Strategic Needs Assessment (JSNA). JM said that Sue Dandy (NYP Intelligence Analyst) is the author of the JSIA and links are made to the JSNA.

Action: JM and SS are to ensure that the links are reflected in the working protocol document.

- 4.3 The raw figures shown in the existing Performance Report does not provide the narrative. MM suggested that once the key thematic priorities have been selected then the narrative and indicators be built alongside these groupings. Leads should be nominated for each priority.
- 4.4 SW requested that at future Board meetings the format of the Performance Report be presented on screen to enable members to view electronically what range of indicators and narrative sits underneath the raw figures.

5. Domestic Abuse Update

- 5.1 JM reminded members that both she and Odette Robson are joint Chairs of the JCG. The JCG are currently overseeing commissioning and are undertaking a mapping process on training. JM advised that the JCG are to convene a small working group to look at the commissioning processes and how funding support can be aligned, particularly in York. National Safeguarding week is to be held from 17th – 21st October and will receive support from both IDAS and the Safeguarding Boards. JM requested partners to support this event.
- 5.2 SW requested that future Performance Reports includes Domestic Abuse as a thematic priority, making clear what the commissioning services are, what is being supported, and who is delivering.
- 5.3 JM advised that the JCG will be driving a bi-annual performance report which will include commissioning updates. It is intended to submit this report to this Board for discussion.

6. Prevent Update

- 6.1 JM reminded members that access to Home Office funding has provided support to appoint a co-ordinator, on a short term contract, to deliver WRAP3 training. All secondary and most primary schools in York have now received training. WRAP3 training is being rolled out across the local authority prioritising safeguarding, housing and customers contact roles. An e-learning package has been agreed for all other staff and training is to be extended to all Council members. SW requested that other agencies, that may also benefit, be identified and included in future training programmes.

Action: JM and Jackie Jackson are to provide a summary spreadsheet identifying where WRAP3 training has been given.

- 6.2 JM reported that to date there have been three Channel Referrals, one from NYP and two from Education Services. A multi-agency meeting was convened for two of these however neither met the criteria. However these referrals did provide valuable experience and this will be shared at the next Bronze meeting. York referrals are currently being managed by the Community Safety Hub.
- 6.3 JM announced that a further round of Project Innovation Fund from the Home Office was launched recently. Timescales are tight as the fund is open until 12th October with registration for applications required by 5th October. Bids can be made for between £10k and £100k for

innovative projects to support Prevent objectives. OR is to convene a meeting next week to look at accessing this pot and may look to place a bid on behalf of York and North Yorkshire as the Home Office may look more favourably on sponsoring larger geographical area bids. JM advised that she is to convene a meeting of the Bronze Group next week to identify potential specific bids for York.

7. Inter Board Protocol – Strengthening Safeguarding Arrangements

7.1 SW explained that the Protocol sets out the principles underpinning how the Boards work within their defined remits, the interface between Boards and the practical means by which effective co-ordination and coherence between Boards will be sustained. Seven core principles have been identified including that Safeguarding will be included on all Board agendas and Boards will work together to avoid duplication and ensure consistency. The Protocol states that the Safer York Partnership Board will provide a governance structure and take responsibility for Domestic Abuse, Crime Prevention, including Prevent and this remit will be supported by the Children’s Safeguarding Board. There are members of this Board who sit on the other strategic lead and support Boards and can therefore provide cross reference.

7.2 SW advised that this is an important protocol for the Safeguarding Boards as it puts a framework in place for inspection purposes. The document will create confidence by showing that collectively intervention is being built up to protect victims.

Agreed: Board members approved that the Chair of this Board ratify the Inter Board Protocol.

8. AOB

8.1 SS reported that they are due to launch the recommissioning tendering process with Alcohol and Drug Recovery Services. There has already been £1.2m cuts in the health budget and with an increase demand in services then the Public Health budget will be unable to commission some services which may, in turn, have an effect on crime outcomes.

Action: Leigh Bell is to provide a presentation at the next Board to update members on the new commissioning services and how the de-commissioning of some services will impact on communities and individuals.

- 8.2 SS requested whether the Board has a remit to consider wider community safety issues, such as road traffic and home safety as this is part of the work carried out by NYFRS, who are a statutory partner. SW said that the Community Safety Plan re-refresh may consider to include these however the Board will only focus on the agreed priorities.
- 8.3 OR advised that Dr Justin Ives has taken on the role of Chief Executive of Hambleton District Council.
- 8.4 SA reminded members that there is still time to submit applications to the Community Services Fund. The closing date is the end of September. They are still awaiting referrals for the mediation services for York. A review is to take place on the current commissioning process, particularly around Target Hardening, and welcomed feedback to enable the process to be improved..
- 8.5 MM advised that Kira Ayre has been appointed as Head of Service Safeguarding.
- 8.6 DD reported that NYFRS has been approached by the Royal Life Saving Society to convene a Water Safety Forum. SW said that these issues have already been dealt with through AVANTE however he advised that they may wish to meet and progress.
- 8.7 DD requested what level of Information Sharing Agreements available with partners. SW confirmed that there is an overarching agreement with statutory partners however there may be a need to extend or develop new agreements with non statutory partners.
- 8.8 DD said that as this was the Chair's last meeting, he thanked him, on behalf of the Board, for all his support and best wishes in his new role.
- 8.9 SW advised that following his departure, arrangements will need to be agreed for a new Chair and Vice Chair. He recommended that Dave Dryburgh take over as Chair of the Board and Adam Thomson be elected as Vice Chair.

Action: the Board are to discuss and ratify at the next meeting.

Date of Next Meeting:

10.00am – 12.30pm on Tuesday, 6th December in the Auden Room.