

## Cabinet Meeting: 3 December 2013

### FORWARD PLAN

**Table 1: Items scheduled on the Forward Plan for the Cabinet Meeting on 7 January 2014**

Title & Description	Author	Portfolio Holder
<p><b>Controlling the Concentration of Houses in Multiple Occupation Supplementary Planning Document Review</b></p> <p>Purpose of Report: to inform Members of the review of the Controlling the Concentration of Houses in Multiple Occupation Supplementary Planning Document which has explored the implementation of the Supplementary Planning Document since April 2012.</p> <p>Members are asked to: note the contents of the report and approve the recommended minor amendments to the Supplementary Planning Document.</p>	Martin Grainger	Cabinet Member for Transport, Planning & Sustainability
<p><b>Copmanthorpe Neighbourhood Plan</b></p> <p>Purpose of Report: Copmanthorpe Parish Council has submitted an application to produce a Neighbourhood Plan and are currently undertaking a 6 week publication period.</p> <p>Cabinet is asked to approve the production of a Copmanthorpe Neighbourhood Plan.</p>	Rebecca Harrison	Cabinet Member for Transport, Planning & Sustainability
<p><b>Draft Local Flood Risk Management Strategy</b></p> <p>Purpose of Report: The Council is required to produce a Local Flood Risk Management Strategy under Section 9 of the Flood and Water Management Act 2010. In consultation with flood risk management partners a draft strategy has been produced. Following Cabinet approval of this, it will be subject to public consultation and final Cabinet approval.</p>	Mike Tavener	Cabinet Member for Transport, Planning & Sustainability

<p>Members are asked to give approval of the draft strategy to enable public consultation to commence.</p>		
<p><b>Community Stadium Project Update Report</b>  Purpose of Report: To update Members on the progress of the stadium project, the financial package and the specification.</p> <p>Members are asked to approve the officer recommendations within the report.</p> <p>Exempt information - commercial information regarding the current procurement process.</p>	<p>Tim Atkins</p>	<p>Cabinet Member for Leisure, Culture &amp; Tourism</p>
<p><b>Review of York's Financial Assistance Scheme</b></p> <p>Purpose of Report: To review the current scheme &amp; consider proposals for the scheme from April 2014</p> <p>Members are asked to make a decision on options presented.</p>	<p>John Madden</p>	<p>Cabinet Member for Finance, Performance &amp; Customer Services</p>
<p><b>Disposal of and investment in Council assets, 17/21 Piccadilly and Stonebow House</b></p> <p>Purpose of Report: To recommend the sale of 17/21 Piccadilly and purchase of remaining freehold on Stonebow House.</p> <p>Members are asked to approve the recommendation for the sale of 17/21 Piccadilly based on the analysis of the bids received following the marketing of the property, and agree the purchase of the portion of the freehold on Stonebow currently owned by North Yorkshire County Council.</p>	<p>David Baren and Paul Fox</p>	<p>Cabinet Member for Finance, Performance &amp; Customer Services</p>

<p><b>Award of Discretionary Rate Relief</b>  Purpose of Report: To approve any new awards of discretionary rate relief for the period 2014 - 2016</p> <p>Members are asked to consider any new applications against budget available and approve any new awards</p>	<p>David Walker</p>	<p>Cabinet Member for Finance, Performance &amp; Customer Services</p>
<p><b>Cycle Hire Scheme for York - Update &amp; Approval</b>  Purpose of Report: is to provide an update as regards the proposed 24 month trial of a city wide public cycle hire scheme within York which received in principle agreement from Cabinet (July 2013) following an initial feasibility report.</p> <p>Cabinet is asked to approve the presented business case and grant officers authority to award contract(s) and proceed with implementation of the scheme.</p>	<p>Richard Holland</p>	<p>Cabinet Member for Transport, Planning &amp; Sustainability</p>
<p><b>National Non Domestic Rates (business rates) Discount Policy</b>  Purpose of Report: to set a policy that aligns to both council priorities and Leeds City Region (LCR) discount policy.</p> <p>Members are asked to approve the policy.</p>	<p>David Walker</p>	<p>Cabinet Member for Finance, Performance &amp; Customer Services</p>

**Table 2a: Items scheduled on the Forward Plan for the Cabinet Meeting on 4 February 2014**

Title & Description	Author	Portfolio Holder
<p><b>Contract with the Community Benefit Society for Libraries and Archive Services</b>            Purpose of Report: This report asks the Cabinet to agree the heads of terms with Explore Libraries and Archive Mutual for operation of the Council's libraries and archive services.</p> <p>Members are asked to agree the heads of terms of the contract for operation of the service from 1 April, 2014.</p>	Charlie Croft	Cabinet Member for Leisure, Culture & Tourism
<p><b>Capital Programme Monitor 3 2013/14</b>            Purpose of Report: To provide members with an update on the capital programme.</p> <p>Members are asked to note the issues and approve any adjustments as required.</p>	Ross Brown	Cabinet Member for Finance, Performance & Customer Services
<p><b>Financial Strategy 2014/15 to 2018/19</b>            Purpose of Report: To provide Members with an overview of the 5 year finance strategy.</p> <p>Members are asked to note the issues and recommend the budget to Full Council.</p>	Debbie Mitchell	Cabinet Member for Finance, Performance & Customer Services
<p><b>Capital Programme Budget 2014/15 - 2018/19</b>            Purpose of Report: To provide Members with an overview of the proposed 5 year capital programme.</p> <p>Members are asked to note the issues and recommend the budget to Full Council.</p>	Ross Brown	Cabinet Member for Finance, Performance & Customer Services

<p><b>Treasury Management Strategy and Prudential indicators 2014/15</b> Purpose of Report: To approve the 2014/15 treasury management strategy.</p> <p>Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.</p>	Ross Brown	Cabinet Member for Finance, Performance & Customer Services
<p><b>Q3 Finance &amp; Performance monitor 2013/14</b> Purpose of Report: To provide Members with an update on the 2013/14 finance and performance information.</p> <p>Members are asked to note the issues.</p>	Debbie Mitchell	Cabinet Member for Finance, Performance & Customer Services

<b><i>Table 3: Items slipped on the Forward Plan</i></b>					
<b>Title &amp; Description</b>	<b>Author</b>	<b>Portfolio Holder</b>	<b>Original Date</b>	<b>Revised Date</b>	<b>Reason for Slippage</b>
<p><b>Contract with the Community Benefit Society for Libraries and Archive Services</b> Purpose of Report: This report asks the Cabinet to agree the heads of terms with Explore Libraries and Archive Mutual for operation of the Council's libraries and archive services.</p> <p>Members are asked to agree the heads of terms of the contract for operation of the service from 1 April, 2015.</p>	Charlie Croft	Cabinet Member for Leisure, Culture & Tourism	Nov 13	4 Feb 14	To fit in with the Community Benefit Society's Implementation Plan.

<p><b>Community Stadium Project Update Report</b></p> <p>Purpose of Report: To update Members on the progress of the stadium project, the financial package and the specification.</p> <p>Members are asked to approve the officer recommendations within the report.</p> <p>Exempt information - commercial information regarding the current procurement process.</p> <p>Due to a high volume of business scheduled for 5 November meeting, CMT agreed in conjunction with officers that this item can be deferred to 3 December meeting.</p>	Tim Atkins	Cabinet Member for Leisure, Culture & Tourism	Nov 13	7 Jan 14	The timing of the decision is required to link to the framework required for final bids for procurement process which is not expected until the new year.
<p><b>Draft Local Flood Risk Management Strategy</b></p> <p>Purpose of Report: The Council is required to produce a Local Flood Risk Management Strategy under Section 9 of the Flood and Water Management Act 2010. In consultation with flood risk management partners a draft strategy has been produced. Following Cabinet approval of this, it will be subject to public consultation and final Cabinet approval.</p>	Mike Tavener	Cabinet Member for Transport, Planning & Sustainability	Oct 13	7 Jan 14	The decision has been deferred until the January Cabinet meeting as the strategy document that is scheduled to accompany the report is still in draft form and is currently out to internal consultation.

<p>Members are asked to give approval of the draft strategy to enable public consultation to commence.</p> <p>This report has been slipped to the November Cabinet because the draft Flood Risk Management Strategy requires internal and external consultation to be carried out and the results incorporated into the document to be taken to Cabinet. It is intended to discuss the draft in a workshop format to bring together all interested parties. While the writing of the draft is progressing well it will not be possible to set up a workshop in the timescale required by the Cabinet process, which is further aggravated by the summer holidays. In order to ensure that a robust document can be presented to Cabinet it is requested that the item be slipped to the November meeting, by which time satisfactory consultation will have been achieved. There is no statutory deadline for the production of the strategy and minimal risk to the Council in delaying its production.</p> <p>Due to a high volume of business scheduled for 5 November meeting, CMT agreed in conjunction with officers that this item can be deferred to 3 December meeting.</p>					
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<p><b>Copmanthorpe Neighbourhood Plan</b> Purpose of Report: Copmanthorpe Parish Council has submitted an application to produce a Neighbourhood Plan and are currently undertaking a 6 week publication period.</p> <p>Cabinet is asked to approve the production of a Copmanthorpe Neighbourhood Plan.</p>	Rebecca Harrison	Cabinet Member for Transport, Planning & Sustainability	Nov 13 (Cabinet Decision)	7 Jan 14	Due to the emphasis of the report changing to include the debate around the future approach to Neighbourhood Plans the quantity/costs and resources involved, this item will now be considered at Cabinet and not the Decision Session - Cabinet Member for Transport, Planning & Sustainability.
<p><b>Review of York's Financial Assistance Scheme</b> Purpose of Report: To review the current scheme &amp; consider proposals for the scheme from April 2014</p> <p>Members are asked to make a decision on options presented.</p>	John Madden	Cabinet Member for Finance, Performance & Customer Services	Dec 13	7 Jan 14	This decision has be deferred until the Cabinet meeting in January as further time is needed to consider consultation feedback and further discussion with stakeholders.
<p><b>Late Night Levy</b> Purpose of Report: To inform Cabinet of a recent consultation carried out in relation to a proposal to introduce a late night levy within the authority area.</p>	Lesley Cooke	Cabinet Member for Crime and Stronger Communities	Dec 2013	4 March 14	This report will now be taken to Cabinet in March in order to allow for further consultation and consideration of options.



<p>Members are asked to consider the report and findings of the consultation and recommend to Full Council if they believe the late night levy should be introduced within the authority area.</p>					
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