

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 27th June, 2023 commencing at 7.00pm at the Village Hall . Date of posting: Wednesday 21st June, 2023.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda. ***'Acceptance of Office' Document to be signed by Cllr. Cllr. Thornton, Cllr. Nicholls and Cllr. Mason***
- 4 **Minutes of Meeting** 23rd May 2023 and Minutes of the Annual Meeting of the Parish Council 23rd May 2023.
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

5.1 Notice of Applications Received

- 5.1.1 **39 Montague Road.** Dormer to rear. 23/01017/FUL
- 5.1.2 **5 Acaster Lane.** Dormer to rear and two new rooflights to front. 23/00931/FUL
- 5.1.3 **67 Beech Avenue.** Single storey rear extension following demolition of conservatory. 23/01087/FUL
- 5.1.4 **Moor Lane Construction, Unit 1 Moor Lane.** Erection of four dwellings with associated access, parking and landscaping following demolition of existing commercial buildings. Amendments to original proposal: revised design. 23/00391/FUL
- 5.1.5 **42 Sim Balk Lane.** T1 Beech (*Fagus Sylvatica*) (Tree Preservation Order No. CYC 211-T1) – Crown reduce by 10% and crown thin by 20%. 23/01131/Tree Preservation Order

5.2 Notice of Decisions Given (Parish Council decisions are in red)

- 5.2.1 **Norwood, 3 Lang Road.** Crown reduce height of a number of Holly trees protected by Tree Preservation Order no. CYC16. 23/00710/Tree Preservation Order. **No Objection** Approved
- 5.2.2 **23 Maclagan Road.** Two storey side extension, loft conversion with dormer to rear, single storey rear extension and erection of new outbuilding to rear garden. 22/02500/FUL. **No Objection** Approved
- 5.2.3 **16 Beech Avenue.** Single storey rear extension. 23/00643/FUL. **No Objection** Approved

5.3 Large Householder Extension Notifications

- 5.3.1 None

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5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
- 5.4.2 32 Beech Avenue, perimeter fence – Update Cllr. George
- 5.4.3 Gateway York, proposal to build approximately 114 new houses at the top of Sim Balk Lane – update

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. Thornton
- 6.1.3 **All Councillors** to sign an updated Village Hall Dispensation Request

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Cricket scoreboard rebuild – update Cllr. Nicholls
- 6.2.3 None-payment of Cricket Club Annual Precept - £218.00 due 30th April 2023.

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Bishopthorpe History Group – Archive Lottery Bid, request for funding assistance.
- 6.3.3 Water Charges for Parish Council owned buildings – update Cllr. George

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison
- 6.4.2 Email from Ms Rowntree regarding noise from The Boatyard Campsite

6.5 Youth Support and Children’s Recreation

- 6.5.1 Monthly Park inspection

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green
- 6.7.2 Registration of Vernon House as an Asset of Community Value – update Cllr. Harrison

6.8 Web Site Management

- 6.8.1 Monthly Report

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Green

6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Green

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7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

Monthly direct debit to E-On Village Hall Electricity (due 28/6)	966.63
Monthly direct debit to E-On Village Hall Gas (due 28/6)	432.00
The Renewable Energy Co. Vernon House Electricity (paid 20/6)	42.40
Monthly direct debit to E-On Sports Pavilion Electricity (paid 16/6)	605.28
PlusNet – Village Hall Wi-Fi connection monthly charge (paid 1/6)	28.87
PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 1/6)	28.87

Total Amount paid **£2,104.05**

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	772.00
Clerk's Expenses (Postage fee – Audit to PKF Littlejohn £3.10 / Black cartridge 42.99 / Multi-coloured cartridges £38.99)	85.08
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	9.45
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	0.00
C Henk – Sports Pavilion cleaning expenses	150.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
Sports Turf Services Ltd – Grass cutting cricket field, Ferry Lane	180.00
Timpson (Cllr. Harrison) Spare key for Sensory Garden	9.00
Yorkshire Local Councils Association – Planning reforms, Cllr. George and Cllr. Green	50.00
Cllr. Harrison – refund for Sensory Garden planting expenses	281.58
Dennis King Electrical Ltd – upgrade of Village Hall lights	4,408.80
Internal Audit Fee – Tracey Loach	75.00
York Environment Forum – Annual membership fee	10.00
Dennis King Electrical Ltd – Minor electrical repairs	48.13
Safety Signs4Less – signs for Sports Pavilion	46.65
Business Stream – Vernon House	28.73
AAA UK Drainage – Sports Pavilion blocked foul system (May)	120.00
AAA UK Drainage – Sports Pavilion blocked foul system (February)	240.00
Andrew's Garden Services – grass cutting and minor repairs Sensory Garden	500.00

On-line payment total **7,725.92**

Payment Total **£9,829.97**

7.2 Income Receipts

Village Hall rental income	4,883.07
Vernon House rental income	346.00

Total Income **£5,229.07**

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8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report – update Cllr. Astbury

11 Sensory Garden

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs – update Cllr. Thornton

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George
- 12.2 Safeguarding Week 2023 - Sign up for Commissioner Zoë's Safeguarding Session

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose Updates
- 13.3 Consultation on developing local partnerships for onshore wind in England
- 13.4 Developing your Skills Talking Tables Training Day - Thursday, 27 July
- 13.5 Planning call for evidence- NALC request for information
- 13.6 D-Day 80, 6th June 2024 Anniversary Guide

14 Highway Matters

- 14.1 Brunswick Organic Nursery, cost of village flower displays – update Cllr. Astbury

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 None
- 15.2 Others
 - 15.2.1 None

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 25th July , 2023 at the Village Hall, Main Street at 7.00pm.

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19 Payments to Authorise June 2023

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Bank Account checked by

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