

# KEXBY & SCOREBY PARISH COUNCIL

## Minutes of the meeting of Kexby & Scoreby Parish Council Meeting held in Primrose Bank Tea Rooms on Thursday 10<sup>th</sup> March 2022 at 7.30pm

Present from Parish:- Cllr Jill Edwards (Chairman), Cllr John Mackfall (Vice), Cllr Andrew Cole, Cllr Kevin Daniels, Cllr Anne Longmore, Cllr Terry Marran & Cllr Andrew Wilkinson.

In Attendance:- Louise Pink – Clerk  
Mark Warters – City of York Councillor Ward Councillor

Public Present:- Nil

### 1. Apologies for Absence

CYC Ward Councillor Martin Rowley

### 2. Declaration of Interests

Cllr Mackfall – Stopping Up Order.

### 3. Minutes

The minutes from the meeting held on Thursday 2<sup>nd</sup> December 2022 could not be approved due to amendment on 4d – ‘This is not a public right of way’.

### 4. Matters Arising from the Minutes

- a. Community Payback/Churchyard:-  
Still on hold.  
The owner of the church has agreed for the PC to have the original gate.  
Cllr Marran to chop down some trees.  
No update on the exposed electric cables.
- b. City of York Local Plan  
Postponed again – Agreed to be removed from future agenda’s.
- c. Hagg Wood:-  
It was noted that nothing relevant has been found in the archives.  
Hearing due on 7<sup>th</sup> June 2022.
- d. Gypsy wood track car parking:-  
It was noted that work is due to begin in March 22.  
The grant payment has been received.
- e. The Byre House – Agreed to be removed from future agenda’s.
- f. Bus stop, Scoreby Lodge:-  
Update provided by Andrew Dikes @ Dunnington PC. He advised that he has emailed CYC and is awaiting a response.
- g. Speed limit from Kexby Bridge to Grimston Bar

- h. Oak Tree/Plaque in memory of John Wilkinson:-  
Done in December 21.  
Thank you card received from Jean Wilkinson.
- i. Stopping up order:-  
No response to letter apart from being passed to complaints.  
Update provided by Cllr Mackall.

## **5. Matters Arising Since the Last Meeting**

Bank statements were provided for the Hedlams charity showing a balance of £466.82. The clerk was asked to write to HSBC to see how the money can be accessed.

Concerns were raised regarding building work being carried out at the location previously known as Meadow Bank Farm in Scoreby. Concerns regarding excavations and archaeological damage due to a roman settlement. The clerk was requested to write to Rob Harrison @ CYC.

Cllr Daniels spoke of excavations around the pond.

Cllr Wilkinson spoke of planned work to trees in Hagg Wood in Summer and concerns regarding the removal of timber out onto Scoreby Lane. Concerns raised with regards to people on horses, bikes, walkers on the public bridleway. It was agreed for the parish council to monitor the situation.

Cllr Wilkinson raised concerns about grass cuttings being dumped in the dyke on The Crescent.

Cllr Edwards spoke of a section of hedge being removed at Scoreby wood.

Cllr Edwards spoke of the hedge and brambles not being cut back on Dauby Lane, where Dave Meigh @ CYC advised the council would come back and cut after bird nesting season. It was agreed for Cllr Edwards to ask Dave Meigh for an update.

Cllr Edwards provided an update on the Old Bridge, advising that they are hoping to have a new contractor to carry out the works as soon as possible.

## **6. Public Participation**

No members of the public present at the meeting.

### **6A. Exclusion of the Public**

N/A.

## **7. Plans for Approval and Other Planning Matters**

Planning application 22/00075/FUL, Keeper Cottage:-

Email received from Sharon Jackson @ CYC advising that she has reservation about the development. After discussion, it was agreed for the parish council to submit the same objection as previously but amending the wording 'concern' to 'reservation'. Clerk to submit to Sharon Jackson.

## **8. Clerk's Report**

Nothing noted.

## **9. Correspondence**

Nothing noted.

## **10. Financial Matters**

10.1. The Clerk submitted the following accounts for payment by BACS:-

The Sign Maker	Memorial Plaque	£263.55
Jill Edwards (reimbursement)	Thank you flower bouquet	£42.00
Royal British Legion	Poppy wreath & donation	£50.00
L Pink	Clerk's salary February-April 22	£At Agreed Rate
Mark Wartors	Plants	£22.40

The accounts listed for payment were accepted. However, due to current access issues with the bank, the payments will be made as soon as able but will fall into the 2022.23 financial year.

10.2. No accounts were submitted and approved for payment by cheque.

10.3. No invoices were received after the production of the agenda.

10.4. No income was received.

10.5. Any other urgent request submitted to the meeting:-

- (a) The introduction of payroll company, Autela Payroll Services was discussed. After discussion, it was agreed that Autela could be appointed as the new payroll company at a cost of £14.80 per month. Clerk to arrange once the new banking arrangements are in place.
- (b) The purchase of a parish council laptop was discussed. After discussion, it was agreed that the clerk could proceed with the purchase of a laptop at a cost of £279.00. Update: Due to the clerk needing a higher specification laptop, it was agreed to purchase a laptop to be shared between the clerk's 5 parish councils at a cost of £105.80 each. Clerk to be reimbursed once the new banking arrangements are in place.
- (c) The requirements and costs associated with a new website were discussed. The clerk provided a quotation of £650.00 received from Vision ICT for the introduction of a basic website. Concerns were raised by a number of the councillors and questions asked whether the parish council need to have a website. The clerk advised that is a legal requirement for parish councils to have a website as it is needed to display necessary information, including minutes & agendas and financial information. The clerk was asked to get it in writing from YLCA that it is a legal requirement. After discussion, approval was given in principle. Update: Information received from YLCA was provided to the council. However, concerns were still raised. Therefore, to be added to the May agenda for official approval to proceed.
- (d) The banking requirements and the introduction of new signatories was discussed. After discussion, it was agreed for Councillors Wilkinson and Longmore to be added as new signatories.
- (e) A contribution to Primrose Bank tearooms for room hire was discussed. After discussed, it was agreed that the parish council would make a contribution of £60.00 per year.
- (f) The bank balance of £6,041 as at 1<sup>st</sup> January 2022 was noted.

## **11. Reports from Ward Councillors**

Nothing noted.

## **12. Reports from Parish Councillors**

A spare noticeboard key was passed onto Cllr Daniels.

## **13. Items for Next Agenda**

Website.

## **14. To Agree Future Meeting Dates**

The following dates were agreed – 12<sup>th</sup> May 2022, 8<sup>th</sup> September 2022 & 8<sup>th</sup> December 2022.  
Meeting Closed at 9.20pm.