

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 20 NOVEMBER 2023

#### PRESENT

Cllr. S P Barry (Chairman), Cllrs. G R M Bates, R A Harper and C J Lamb. Also present were two members of the public and the Clerk, Mr B J W Mackman.

#### 23/302 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

#### 23/303 – PUBLIC PARTICIPATION

None.

#### 23/304 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Apologies were received from Cllrs. J A Hook and E M Jones

#### 23/305 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

Cllrs. Hook and Jones reasons for absence was approved.

#### 23/306 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 OCTOBER 2023

The minutes of the Parish Council meeting held on 16 October 2023, having been circulated prior to the meeting, were approved and signed.

#### 23/307 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

In City Cllr. Anne Hook's absence there was no report.

#### 23/308 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

*(a) Making the Long Ridge Lane/Millfield Lane junction more cycle friendly (Min. 23/280a)*

It was noted that Cllr. Hook had made another request to the City Council to offer a solution to the junction problem.

*(b) The five-year tree survey (Min. 23/280c)*

There was uncertainty that the survey had been carried out. The Clerk is to ask when the survey will be made available. **(Action Clerk)**

*(c) Maintenance of the defibrillator (Min. 23/280f)*

It was noted that the Cllr. Jones and the Clerk had investigated the frequency of checking the defibrillator and the cost of having this done professionally. Cllr. Jones had volunteered to carry out a periodic check of the defibrillator so it was not necessary to approach a commercial concern. **(Action Cllr. Jones)**

*(d) Spreading the chippings on the footpath in Warren Lea (Min. 23/282b)*

It was noted that the chippings had been spread the length of the path.

*(e) Allerton Drive garden hedge cutting (Min 23/282d)*

It was noted that the hedge had been cut.

## 23/309– FINANCE

### (a) Financial Report

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 20 November 2023. The report reflected the receipts and payments below. The bank balances on 20 November were: -

Current Account	£100.00
Business Money Manager Account	£12,197.07
National Savings Investment Account	£15,546.74

### (b) To note accounts for payment (net of VAT);

76 BP	Poppleton Lunch Club	Grant	£100.00
77 BP	Ken Falkingham	Laying chippings on Warren Lea path	£250.00
78 CHG	HSBC	Bank charges	£8.00
79 BP	Community Heartbeat	Adult pads for defibrillator	£56.95
80 DD	IONOS	Website	£14.03
81 BP	Sleightholm Landscapes	Grass cutting per contract	£775.00
82 BP	Poppleton Community Trust	Room hire – 16 October	£28.00
83 BP	James Mackman	Salary – November	£587.14
84 BP	HMRC	Tax on above	£146.80
85 BP	James Mackman	Expenses	£8.83

### (c) To receive a report on income received

Sir Thomas Glemham Regiment	Cartshed rent	£80.00
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### (d) To ratify the increase in the Clerk's salary backdated to 1 April 2023

This was agreed.

### (e) To discuss contributing towards the £969.79 cost of the road closure for the Remembrance Day Service on Upper Poppleton Green

It was noted that the police had withdrawn their support of Remembrance Day Services and, as a consequence, the City Council had demanded that a Traffic Management Plan from a professional company be put in place. Upper Poppleton Parish Council had commissioned such a plan and it was successfully employed at the weekend's Service. The net cost of the plan was £969.79. It was agreed to give half of this to UPPC and top up the amount to £500 to help cover the costs of providing tea, coffee and biscuits at the Methodist Church Hall after the Service.

## 23/310 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

### (a) Grass cutting.

It was noted that the grass has been cut as per the contract.

### (b) The management of Warren Lea

No further news on this subject other than the chippings from the recently felled sycamore have now been laid along the whole length of the path through the lea.

### (c) The management of the Common Land including progressing the rectification of the damage to the riverbank next to Saxe Dane Lodge

Clerk reported that we are still waiting for the Environment Agency to give permission to plant willows on the riverbank.

*(d) Allerton Drive garden including trimming back overgrowing vegetation*

Cllr. Jones and the Clerk had inspected the Allerton Drive garden and were recommending that two of the sycamore trees be dug out and the ensuing gaps be filled with hawthorn whips. They also recommended that some of the vegetation be cut back and the ivy removed from the end wall of the shops. The Cllrs. agreed to accept a quotation from Sleightholm for all the work involved.  
**(Action Clerk)**

*(e) The Moat Fields*

No news on this subject.

*(f) The Cartsheds*

The Clerk reported having cleaned out the cartshed gutter in the pouring rain to stop the drips and this appears to have been successful.

*(g) The Wildlife Area*

No news to report on this subject.

### **23/311 - TO CONSIDER COUNCILLOR AND CLERK TRAINING**

Details of YLCA courses are circulated to Councillors on a regular basis. It was agreed that none of the forthcoming courses were required.

### **23/312- TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS & LAMPPOSTS**

A complaint from a resident about speeding in the village was considered. It was agreed that a copy of the police's "95 Alive" report be sent to the complainant so that they could report incidences of speeding directly to the police. **(Action Clerk)**

### **23/313 - TO DISCUSS THE NEXT STEPS IN CREATING ONE PARISH COUNCIL FOR POPPLETON**

- (a) An article about the proposed grouping will appear in the next edition of Centrepiece
- (b) Parish meetings will be held at the Poppleton Centre at 6.00pm on the second and third Mondays in January, immediately before the respective Parish Council meetings.
- (c) The Clerk is to post official notice(s) of the Parish Meetings at least two weeks prior to the meetings.
- (d) Councillor Barry is to put reminders about the Parish meetings on notice boards.

### **23/314- TO RECEIVE REPORTS ON/FROM**

*(a) Poppleton Community Trust*

No news to report on this subject.

*(b) Trees Working Group*

No news to report on this subject.

*(c) Village policing*

Prior to the meeting the Clerk had forwarded the incidents reported to the police for October 2023. The report was noted.

*(d) YLCA York Branch*

No report.

*(e) Youth Club*

No report.

*(f) Armistice Day Service*

The Clerk reported that about twenty people attended the Service on 11 November when Colin Robinson laid the wreath and read out the names of the Nether Poppleton residents who had given their lives in WWI.

*(g) Any other meeting*

None.

**23/315 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*23/315/1 - It was noted that the correspondence received since the October meeting, as listed below, had already been circulated to the Councillors.*

- (a) An email from a resident concerning speeding traffic in the village
- (b) CYC - Appeal dismissed for Cherry Tree Cottage
- (c) CYC - Yellow lines in Ebor Way email
- (d) North Yorkshire & York Local Nature Recovery Strategy - Webinar invitation
- (e) North Yorkshire Community Messaging - 2023 Crime and Community Survey launched
- (f) North Yorkshire Police, Fire and Crime Commissioner - Action Plan update
- (g) North Yorkshire Police, Fire and Crime Commissioner - Zoe's Blog
- (h) North Yorkshire Police, Fire and Crime Commissioner - Members of her team will be at the Morrisons Supermarket, Foss Islands Retail Park
- (i) Poppleton Community Trust - Notice of footpath closure
- (j) Poppleton Community Trust - Latest News - Christmas Market
- (k) YLCA - Breakthrough Communications Training Courses
- (l) YLCA - Law and Governance Bulletin October 2023
- (m) YLCA - NALC Chief Executive's Bulletins
- (n) YLCA - NALC Committee elections
- (o) YLCA - White Rose Bulletins
- (p) YLCA - Information/Vacancies and Training Bulletins

*23/315/2 – The Clerk referred to the following items of correspondence received since the October Parish Council meeting*

- (a) IONOS - Price adjustment letter
- (b) Poppleton Lunch Club - Thanks for the grant
- (c) A resident asking if he could put “cultural” events on the website.

**23/316 – TO NOTE FORTHCOMING MEETINGS**

None.

**23/317 – TO CONSIDER MINOR MATTERS**

None.

**23/318 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

None.

**23/319 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 15 January 2024.

There being no other business the meeting was formally closed at 8.50pm.

Chairman.....

Date.....

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