

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 23rd May, 2023 commencing at 7.00pm at **Vernon House**. Date of posting: Wednesday 17th May, 2023.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting). Cllr. Thornton and Cllr. Nicholls

- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.

- 4 **Minutes of Meeting** 25th April, 2023

- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

5.1 Notice of Applications Received

- 5.1.1 **16 Beech Avenue.** Single storey rear extension. 23/00643/FUL.
- 5.1.2 **Ione Lodge, Acaster Lane.** 1.5 storey side and front extension and single storey rear extension, finished in cream render with aluminium windows, replacement dormers to front and rear after demolition of side extension. 23/00743/FUL.
- 5.1.3 **6 Keble Park Crescent.** Single storey side/rear extension and conversion of garage to habitable space following demolition of existing conservatory. 23/00861/FUL

5.2 Notice of Decisions Given (Parish Council decisions are in red)

- 5.2.1 **19 Harcourt Court.** Single storey side and rear extension, raising of ridge height with dormer to rear and two roof lights to front. 23/00416/FUL. **(No Objection) Approved**
- 5.2.2 **River Moorings, Kettlewell Ings Reach, Acaster Lane.** Upgrade existing infrastructure at Blue Moon Mooring including raising of timber platform and erection of cabin and pergola after demolition of existing cabin (retrospective). 20/01578/FUL. **Objection.** Refused.
- 5.2.3 **30 Copmanthorpe Lane.** Two storey side extension following demolition of existing garage, single storey front and rear extensions, loft conversion with dormer to rear and outbuilding to rear. 22/02425/FUL . **No Objection** Approved
- 5.2.4 **Cleveland House, 37 Main Street.** Single storey rear extension following demolition of outbuildings. 23/00602/FUL. **No Objection** Approved
- 5.2.5

5.3 Large Householder Extension Notifications

- 5.3.1 None

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5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
- 5.4.2 32 Beech Avenue – erection of perimeter fence – update Cllr. George
- 5.4.3 Gateway York – proposal to build approximately 114 new houses at the top of Sim Balk Lane – update
- 5.4.4 Proposed changes to the level crossing at Copmanthorpe – update Cllr. Green
- 5.4.5 Large chestnut tree at the entrance to Bishopthorpe Sports Club – update Cllr. George
- 5.4.6 Fence on Keble Park North – update Cllr. George

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. Thornton
- 6.1.3 Risk Assessment – update Cllr. Thornton
- 6.1.4 All Councillors to sign and updated Village Hall Dispensation Request
- 6.1.5 TV Licensing – Licence enquiry
- 6.1.6 Amounts paid during the month:
 - £462.97 Eon Electricity
 - £28.87 PlusNet
 - £24.00 York Wi-Fi solutions
 - £70.00 Henderson Heating
 - £447.15 Caretaker
 - £190.97 Business Stream

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Internal alterations to the building – update Cllr. Nicholls
- 6.2.3 Cricket scoreboard rebuild – update Cllr. Nicholls
- 6.2.4 Amounts paid during the month:
 - £720.00 Ainsty Landscapes, grass cuts sports ground
 - £180.00 Sports Turf Services, grass cuts cricket field
 - £220.00 Yor-Pest Control, moles
 - £120.00 Cleaner
 - £150 Divert Ltd, site clearance
 - £111.04 Business Stream

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Utility charges for Parish Council owned buildings – update Cllr. George
- 6.3.3 Bishopthorpe History Group – Archive Lottery Bid

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George
- 6.6.2 Amounts paid during the month:
 - £114.41 Business Stream, Acaster Lane

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6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green
- 6.7.2 Amounts paid during the month:
 - £43.25 Ecotricity
 - £28.87 PlusNet
 - £250 Caretaker

6.8 Web Site Management

- 6.8.1 Monthly Report
- 6.8.2 Email from S Cave – the future of the Bish.net website
 - £251.98 Cloud Next, annual hosting fee

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

- 6.10.1 Monthly Report

6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Green

7 **Financial Transactions**

7.1 Payments to Approve

7.1.1 **Cheque / Direct Debit Payments**

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due m/e)	432.00
Monthly direct debit to E-On Village Hall Electricity (due 17/5)	462.97
Monthly direct debit to E-On Village Hall Gas (due m/e)	966.63
The Renewable Energy Co. Vernon House Electricity (due 23/5)	43.25
PlusNet – Village Hall Wi-Fi connection monthly charge (paid 2/5)	28.87
PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 2/5)	28.87

Total Amount paid

£1,962.59

7.1.2 **On- Line banking payments**

Amounts paid

Clerk's Salary	772.00
Clerk's Expenses (Batteries for Dictaphone £7.98, Lever arch file £3.50)	11.48
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	9.65
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	0.00
C Henk – Sports Pavilion cleaning expenses	120.00
A Powell – Sensory Garden gate daily opening / locking	0.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
Sports Turf Services Ltd – Grass cutting cricket field, Ferry Lane	180.00
Ainsty Landscapes – Grass cutting sports field, Ferry Land	720.00

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HMRC Employers NIC monthly payment	0.00
Cloud Next – Premium hosting annual fee, Parish Council website	251.98
Sensory Garden replacement flowers (Cllr. Harrison)	15.86
Henderson Heating – repairs to Village Hall heating system	70.00
Yor-Pest Control, removal of moles on cricket field	220.00
Coronation Event Expenses – Cllr. Thornton	282.87
Empty Quarter Events – rig and de-rig stretch tent for coronation event	300.00
Divert Ltd – site clearance at Sports Pavilion	150.00
Business Stream – Sports Pavilion	111.04
Business Stream – Village Hall	190.97
Business Stream – Allotments, Acaster Lane	114.41
On-line payment total	4231.76
Payment Total	<u>£6,194.35</u>

7.2 Income Receipts

Village Hall rental income:

17/4 Suitably sport	80.00
18/4 S Allen, Black Cats Pilates	25.00
19/4 Gulc, party	55.00
21/4 M Hardy, party	55.00
21/4 J Prankitt	30.00
21/4 Sue Coates, Slimming World	50.00
25/4 The Cool Notes	15.00
25/4 S Allen, Black Cats Pilates	25.00
28/4 W Allison, Wednesday Badminton	24.00
28/4 Sue Coates, Slimming World	50.00
2/5 Burke and Thomas	80.00
3/5 S Allen, Black Cats Pilates	25.00
3/5 AM Gorwood	175.00
5/5 K Scott	255.00
9/5 S Allen, Black Cats Pilates	25.00
9/5 The Cool Notes	15.00
12/5 Sue Coates, Slimming World	50.00

Other Income:

28/4 City of York Council , First precept instalment	17,500.00
2/5 T Loftus, annual rent for mooring Ferry Lane	1,750.00
3/5 Vernon House Income	275.50

£20,559.50

8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report

11 Sensory Garden

- 11.1 Committee Report

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- 11.2 Mosaic repairs – update Cllr. Thornton
- 11.3 Amounts paid this month:
 - £15.86 – replacement flowers for Sensory Garden

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George
- 12.2 Commissioner Zoë’s Quarterly Engagement Blog Post

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 York Branch Training Event - Thursday, 8 June 2023
- 13.3 Yorkshire Local Councils Association Training programme – July to September 2023
- 13.4 “Your Police Force, your say” - Commissioner Zoë to host online road safety meeting driven by interest from the public – Thursday May 25th
- 13.5 The Government’s Planning Reforms – What Local Councils need to know Webinar - Wednesday, 24 May
- 13.6 Common Land and Village Green Webinar - Tuesday, 23 May
- 13.7 Developing your Skills - Talking Tables Training Day 27 July 2023

14 Highway Matters

- 14.1 Brunswick Organic Nursery – village flower display – update Cllr. Astbury
- 14.2 Proposed introduction of 20mph speed limit, Montague Road estate - update
- 14.3 Application for the proposed Network Rail (Copmanthorpe No 2 Level Crossing) (Land Acquisition and Closure) Order – update Cllr. Green

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 None
- 15.2 Others
 - 15.2.1 None

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 27th June, 2023 at the Village Hall, Main Street at 7.00pm.

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Bank Account checked by