

NABURN PARISH COUNCIL

Chairman: Laurie Gunson

Notice is hereby given that an Extraordinary Meeting of Naburn Parish Council will be held in the Reading Room on **Monday 27th June, 2022** at 7:30 pm

- Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. The authority to hold meetings via a video conference is The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, Section 2 with Press and Public attendance contained in Section 13 of said Regulations Press and public may not speak when the council is in progress; when councillors are discussing council business; and, when councillors are in the process of decision making.
- Any elector is entitled to attend the meeting and any concerns, questions or suggestions will be taken after the chairman welcomes those present. The time for this will be limited to 5 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.
- Recording meetings. You may take photographs, film and audio-record the proceedings at Council and Committee meetings whilst they are open to the public. The recording has to be conducted under the direction of the Chair of the meeting and follow our protocol on audio and visual recording and photography at council meetings. Anyone wishing to record must let the Chair of the meeting know prior to, or at the start of the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. If you will be speaking at a meeting, for example to ask a question or present a petition, you will have the right not to be recorded. You will need to tell the Chair of the meeting that you do not want to be recorded.

AGENDA

1. Apologies. To receive apologies for absence from members and to consider the reasons for absence.

2. Identify confidential items. To identify any items for discussion which may require the exclusion of the press and public in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Confidential matters are normally only :- (1) personal information about Councillors or employees, (2) contracts and tenders, (3) legal proceedings and (4) the early stages of any dispute.

3. Interests. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting.

4. Minutes. To consider the Minutes of the meetings held on 9th May, 2022 for approval.

5. Finance

5.81 To certify Naburn Parish Council as exempt from external audit for fiscal year 2021/22.

5.82 To note Annual Internal Audit Report for 2021/22 included at page 4 of the Annual Governance and Accountability Return 2021/22.

5.83 To approve Section 1 – Annual Governance Statement 2021/22 for Naburn Parish Council on page 5 of the Annual Governance and Accountability Return 2021/22.

5.84 To approve Section 2 – Accounting Statements 2021/22 for Naburn Parish Council on page 6 of the Annual Governance and Accountability Return 2021/22.

5.85 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Authority (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

5.86 To consider the spend of £60 for a new set of pads for the defibrillator

5.87 To consider the spend £27.96 to Jonathan Begbie for 4 additional litter pickers for the village volunteers who regularly pick up litter in the village

5.88 To consider the spend of £97.47 to Helen Lawson Chhokar for all the items for the children's entertainment during the jubilee street party

5.89 To consider the spend of £35.96 to Cllr Rames for purchase of 160 Union Jack napkins for the cake distribution at the jubilee street party.

5.90 To consider the spend of £95 to Town Parish Audit for the recently completed Internal Audit of the Parish Council.

5.91 To consider the spend of £38.46 to Opus Energy for electricity to the Reading Room.

5.93 To consider the spend of £64.80 to Vision ICT for hosted e-mail accounts: clerk@ and chair@

6. Planning (none)

7. Flooding (none)

8. Highways (none)

9. Community Areas and Buildings

9.9 To consider the use of the Reading Room for retail space for "Cockey Hill Farm Shop" including the traffic and parking implications. To consider whether to sell the IKEA armchairs presently in the Reading Room.

10. Communication (none)

11. Miscellaneous (none)

12. Outstanding action items

12.4. The 30mph extension is being submitted to the Executive Member for Transport in June. It will then have to be advertised and will be implemented if there are no objections.

12.6. Signage at the footpaths at the north side of the old railway bridge over the B1222. Cllr Gunson spoke to Liam Dennis of CoYC who feels we should wait to see what happens with signage when the 30mph zone is extended to this point.

12.9. Play equipment. Cllr Gunson to ask for quotes to install rubberised bases to some of the play equipment. Cllr Holmes to create a safe barrier on the platform where the corkscrew item was damaged.

12.11. Cllr Ashworth to relist the Blacksmith Arms as an Asset of Community Value.

Closure of meeting and date of next meeting – 11th July, 2022 at 7:30pm in the Reading Room, Front Street, Naburn.