

HESLINGTON PARISH COUNCIL

MINUTES OF A MEETING HELD IN THE MEETING ROOM

TUESDAY 15 FEBRUARY 2022 AT 7.30PM

Councillors Present: David Blacketer Pauline Bramley
Richard Bramley John Garner
Peter Hall Bev Heap
Rose Hilton Tom Pearcy
Zena Richards

In Attendance: CYC Cllr Keith Aspden
Alice Hawken, Local Area Coordinator, CYC
Fiona Hill – Parish Clerk

Public Present: 0

Public session matters raised:

Alice Hawken spoke about her work within the community

Close of public session

21/93 a) To receive apologies for absence given in advance of the meeting: None
b) To consider the approval of reasons given for absence: N/A

21/94 To record declarations of interest in items on the agenda: None

21/95 To approve the minutes of the Parish Council meeting of 18th January 2022
Resolved – Approved (Unanimous)

21/96 To discuss matters arising from previous minutes:

- Lengthsman:

The Parish Council had received lots of positive comments. A permanent solution was needed, for the large amount of waste currently being collected and it was hoped that CYC could assist with this, The Chairman had contacted Waste Management, CYC. Employment matters were deferred until private session after this meeting.

- Christmas Tree:

The Parish Council had received lots of positive comments. The Parish Council thanked Heslington Village Trust and Sinclair Properties for initiating the project and their financial contribution and Cllr Tom Pearcy for his help erecting and taking down the tree, his help was invaluable.

- Elvington/ Heslington Walking/Cycling route – Cllr Hilton gave a report about the meeting with Sustrans on 14th Feb 2022 and a written version is attached to these minutes. Cllr Aspden stated that it was unlikely that CYC would pursue routes requiring compulsory purchase and would be inclined to use the funds for more readily available if lower priority routes.

21/97 To report and make relevant recommendations on new planning applications:
 22/00118/TCA - Fell 2no. Cherry trees in a Conservative Area @ Lord Deramores Primary School
Resolved – No Objection, subject to guidance from the City of York Tree and Conservation Officers

21/98 To discuss the Neighbourhood Plan
 CYC has confirmed the starting point as - going back to Regulation 14 (Pre-submission consultation and publicity) and moving through the subsequent steps
 Neighbourhood Planning Consultancy matters were deferred until private session after this meeting.

21/99 To discuss financial matters with Responsible Financial Officer:

- Bookkeeping for current year to date
 Parish Councillors had received a bank reconciliation totalling £48798.13, along with linked Income & Expenditure reports
- Financial Management:
 - Internal Controls
 These were conducted and everything was found in order
 - Payment Approval:

Parish Clerk	Salary	DDR	£
Peter Heald	Bench Refurbishment	1903	£750.00
Lengthsman	Gloves, dustpan and brush	1904	£10.29
Cllr Bramley	Wheelbarrow Padlock	1905	£10.48
York Print Company	Newsletter	1907	£97.00
Cllr Bramley	Shed Padlock	1908	£7.56
Heslington Village Trust	Grant (Minute 21/102)	1909	£500.00

Cheques 1987, 1898, 1899 and 1906 were cancelled

21/100 To receive reports from representative of outside bodies as follows:

- Ward Councillors – Cllr Aspden advised that there was a small amount of revenue budget let if there was a small scheme in need of funding. Cllr Aspden reported that the work widening of the footway at Heslington Hall bus stop to allow wheelchair and buggy access to now commence, as the waiver to use university land has now been obtained.
- North Yorkshire Police – Report January 2022 at end of minutes
- Heslington East Community Forum – NTR
- Good Neighbours Forum - There is a meeting on 02 March 2022 and recent antisocial behaviour would be raised .
- Ouse and Derwent Drainage Board – NTR
- Sportsfield – Cllr Percy reported that the new cricket nets project started this morning
- York Environment Forum – Cllr Hilton reported on a presentation of the work of York Community Energy. Discussion re renewal of membership March 2022.
Resolved – The Parish Council agreed to discontinue membership

Chairman’s Signature

Date.....

- Alms Houses - NTR
- Meeting Room – Access Footpath Upgrade – After choosing Option 1 as detailed in last months minute, CYC was now preparing disclaimers for the landowners to sign, which are the Parish Council who own the Meeting Room and those property owners, who own or have right of way over the affected land. The Meeting Room Committee continue to be kept updated through PC representative. The Village Trust, who have expressed a desire to see the designs, can do so via the Parish Council.

21/101 To discuss/agree actions with long-standing matters:

- Appearance of village – Cllr Aspden would report the rotten footpath sign at the Outgang
- Memorial benches - The refurbishment was now complete. Another plaque application had been received and was work in process.
- Highway matters - NTR
- City of York Council:
 - Article 4 (2) Direction – Edward Freedman, CYC had emailed today - "I am working on it this month and hope to get it to Business Support for sending out shortly. I will give you notice when it is due to be sent".
 - Local Plan – The Phase 2 hearings start on Tuesday 15th March 2022 Cllr Blacketer questioned the duration of the Local Plan. Cllr Aspden expected that the duration would be as documented in the draft.
- University of York:
 - Anti social behaviour – Cllrs Garner and Heap reported an increase in incidents, including rowdy behaviour, fireworks and Chinese lanterns. The latter events celebrating Chinese new year, had not been authorised through the University. Next year’s events will have University involvement.
- Communication:
 - Website – Up to date with info received
 - Broadband – NTR
 - Newsletter – had been delivered

21/102 To discuss correspondence received by the council:

- Heslington Village Trust – Jubilee Event – Grant Request
Resolved – The Parish Council agreed a grant of £500.00 on condition that this contribution by the Parish Council is to be acknowledged on all printed publicity material.
- Tilbury Douglas Construction – A helping hand in the community
Resolved – The Parish Council would ask if any assistance was available for the Sportsfield

21/103 To receive matters raised by members:

- Cllr Pearcy raised the method used on the continent of scraping verges to be level with the road, which prevents flooding. Cllr Aspden would ensure CYC were aware of this.
- Cllr Heap reported the footpath from the Church to Kimberlow Hill, which was multi-use, but signage is confusing for pedestrians. Cllr Aspden would ask for a safety audit to be done.
- Cllrs Aspden reported that the recruitment process was ongoing for a new school lollipop person.
- The Parish Council would send a thank you card to another volunteer who regularly litter picks and reports fly-tipping.

- The Parish Council briefly discussed Jubilee projects and one suggestion was play equipment, so this would be an agenda item at the next meeting.

21/104 a) To confirm the details of the next meeting:

15Mar22, 11Apr22, 17May22, 21Jun22, 19Jul22, 16Aug22, 20Sep22, 18Oct22, 15Nov22, 20Dec22

b) To confirm change of date for meeting in April 2022

Resolved – This meeting would be held on Monday 11th

North Yorkshire Police Report – January 2022

Type of Incident	Time and Location.	Heslington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	University Rd 9/1	Mxed group of youths caught drinking alcohol on site that they had stolen from M&S	3
	University Rd 22/1	Youths banging on security doors , causing issues	
	University Rd 23/1	Youths causing issues in the area	
ASB- Personal			0
Burglary			0
Drugs			0
Vehicle			0
Theft	James College 13/1	Theft of bicycle from outside accomodation block	4
	Ron Cooke Hub 13/1	Theft of bicycle from bike racks	
	Goodricke College 18/1	Theft of bicycle from bike racks	
	Hickleton Court 19/1	Theft of bicycle from bike shed outside his address	
Violence			0
Criminal Damage	Morrell Library 20/1	5 youths causing issues, setting of fire alarms, causing chaos	2
	University Rd 24/1	Youths causing issues, setting of fire alarms, causing chaos	

Chairman's Signature

Date.....

Summary Note

Meeting on Teams Monday, 14th February 2022 between:

Katrina Adam, Natalie Rea, Rupert Douglas	Heslington Parish Council (HPC): Pauline Bramley (Chair) Richard Bramley Rose Hilton Tom Percy
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Note created by Natalie Rea on 17th February 2022

Brief description of person(s) contacted:

The invitees contacted were participating in the meeting as Parish Councillors for Heslington Parish Council.

A summary of your key points from our conversation:

Concerns over the safety of all users of Common Lane/Long Lane and Langwith Stray, as stated in response to an earlier Wheldrake - Heslington Study. These safety concerns included:

- The potential for accidents due to the 'grip holes' either side and high verges preventing easy escape off the road.
- The frequent use of wide farm vehicles along these roads, which do not allow space for cyclists and walkers to get out of the road easily.
- The introduction of passing places and concern over whether that would be sufficient to alleviate the issues with the width of the road, the lack of double bend visibility, and that you may get people parking in these spaces to start their cycle ride/walk.
- Future maintenance of Common Lane, Long Lane and Langwith Stray as they are not currently maintained well. You suggested the drainage would likely need to be upgraded.

Concerns over increased use of this road through connecting the villages of Heslington and Elvington by an active travel route/NCN and how this would have further safety implications given the roads constrained width. These concerns were:

- Potential large increase in number of users coming through Heslington Main Street and onto historic rural lanes from two much larger villages in the short term, and possibly small town in the longer term (Langwith Garden Village Settlement). This is aswell as additional satellite villages.
- That the route will not solely be used by cyclists and pedestrians, but also cars would be parking near off road sections to start a walk/cycle and motorbikes.

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- ○ Concerns over the introduction of lighting and associated environmental effects. You noted a significant moth population, alongside barn owls and bats (in relation to insect populations).
- ○ Concerns regarding illegitimate usage of the whole path, in particular motorcycles and the interventions Sustrans will take to prevent this. You noted illegal motorbike use is already an issue on Tillmire Common SSSI. Sustrans would not recommend introducing barriers that restrict access for legitimate users and do not meet LTN 1/20 criteria. There are other measures than can be taken to deter motorbike and other illegal usage of cycling and walking routes such as involving the police, the local highway/public right of way authority and the local community.
- ○ Concerns over the historic rural single-track lanes on Common Lane, Long Lane and Langwith Stray being linked into the new development and the effect this increased usage would have on these roads.
- ○ Urbanisation and pollution of unspoilt countryside by light, litter, noise, and carbon emissions pollution alongside hard landscaping of green fields in the Green Belt.

In summary:

Heslington Parish Council is supportive of the principle of improving active travel links to Heslington but continues to express considerable reservations about the feasibility of the currently suggested alignment.

Please advise Sustrans if there are any errors or omissions within these notes of our conversation, as they may affect any subsequent decisions on whether or not a scheme is deemed to be viable.

Similarly, please advise Sustrans if you reconsider your position in the future.

How we use your data

We are asking to keep a record of the attached conversation, to enable us to fulfil our responsibilities associated with the Heslington - Elvington project. We process your personal information in compliance with the Data Protection Act 2018 and other relevant privacy legislation.

When you choose to respond to the attached request, we may collect, process and retain the following personal information about you, where we have a lawful reason to do so:

- Your contact information, including your name, postal address, email address, phone number, and where relevant, place of work and job title etc.
- Further information: e.g., any details of any land you may own, lease or use within or near to the project site, your opinions on any existing routes or future proposals relevant to the project, any access arrangements or permissions provided, and any other relevant information related to our project enquiry

We will collect and process this information on the basis of our legitimate interests or those of the project parties (i.e., the information is required in order to fulfil the project requirements). We will only collect and process information that is needed for the purposes of the project.

Your information may be shared with partner organisations involved in delivering the project. It will only be shared with another organisation if they agree to ensure sufficient safeguards are in place to protect your personal information. We will not share your data to third parties where there is no legitimate interest, or need to do so. We will never sell your information to third parties.

Where possible we use anonymous or aggregated data that does not identify you. Your information will be stored securely for the duration of the project, and for the legally required period after the project has been completed (6 years).

You are entitled to request that we remove your personal information at any time. For full information on how we use your data please visit www.sustrans.org.uk/legal/privacy or get in touch at dataprotection@sustrans.org.uk
