Annex 1- York Gypsy Roma and Traveller Strategy Action Plan, 2013-2018

## Theme 1 - Improve educational outcomes of Gypsy Roma and Traveller children and young people

Progress to date -Completed / On track / Overdue -Not Met

Objectives	Why	Target/date	Lead*		Notes
Increase the number of Gypsy Roma and Traveller families accessing services in children's centres. Develop links between Children's centres and Family Learning to offer appropriate courses (Early Years provision)	Gypsy Roma and Traveller families currently are under-represented in children's centres. Access to activities/groups/courses helps support integration into mainstream education		Traveller and Ethnic Minority Support Service (TEMSS), Clifton and St Lawrence's Children's centres, Family Learning, YTT		Link to TEMSS service plan 2012-13 and 13-14 (Catherine Hemmings). Regular meetings between TEMSS and YTT.
Provide support for Gypsy Roma and Traveller children and young people at school (School provision)	achievement of Gypsy Roma and Traveller children and their	Targeted support for individual Gypsy Roma and Traveller children at risk of exclusion/underachievement. Provide joint training for schools to enable them to meet needs of Gypsy and Traveller children. YTT- 2013/14.	TEMSS/YTT-Education Worker	New	Link to TEMSS service plan 2012-13 and 13-14 (Catherine Hemmings). Joint training with YTT in primary and secondary schools.
Ensure that Gypsy Roma and Traveller young people are encouraged to access a range of post 16 education options to maximise future employability (Post 16 provision)	want to attend	Continue to work with schools and families to reduce number of Traveller young people who are 'NEET' (not in employment, education or training). 2013/14	TEMSS	New	TEMSS service plan 2012- 13, 13-14

Ensure that adult Gypsies, Roma and Travellers can access courses to develop literacy skills, to help families support their children's education and increase employability. (Adult Education)	and Travellers have low literacy levels due to their own fractured schooling. Evidence	Continue to develop and deliver a range of suitable courses in venues that Gypsies, Roma and Travellers are able to access -monitor the uptake and success of courses. YTT to deliver NVQ levels 1 and 2 literacy courses-Target 30 people			Links to Family Learning service plan(Fiona Himsworth) Links to Children's Centres service plan (Paula Richardson)
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## Theme 2- Improving the Health and Wellbeing of Gypsies, Roma and Travellers

Progress to date -Completed / On track / Overdue -Not Met

Objectives:	Why	Target/date	Lead*		Notes
Undertake a Gypsy Roma and Traveller health needs assessment	To examine evidence so we understand what the health needs and priorities of our local Gypsy Roma and Traveller communities are, and can target resources effectively.		Helen Christmas	New	Year 1
	Improve access to primary healthcare. This is the gateway to accessing diagnosis and treatment, immunisation programmes and services such as midwifery.	promote health and wellbeing, incl vaccinations and obesity	TBA - this work was previously undertaken as part of a dedicated health visitor role - a case has been put forward to continue this. /YTT?		Work on this has been undertaken by health visitor lead in the past - need to identify new opportunities to continue and develop their work, especially since the PMS service has ended. 2013-2018 - dependent on capacity

Explore opportunities to target healthy lifestyle programmes based on identified local needs and opportunities.	Evidence shows poorer health outcomes and lower life expectancy for Gypsies and Travellers.	Various	Public Health Team (Helen Christmas-Lead)/YTT?		Part of wider approach to tackling health inequalities. 2013-2015
Explore opportunities to develop community health champion model within Gypsy Roma and Traveller communities.	Wider health champion programme due to be developed - need to ensure Gypsy Roma and Traveller communities benefit. May be potential to overcome some of the barriers to accepting health advice and information if it's provided by a trusted community member.	2013-2015	Public Health Team (Helen Christmas-Lead)	New	2014
Formally ask mental health and learning disabilities partnership board to undertake a piece of work around meeting the mental health needs of York's Gypsy and Traveller communities (and/or include this community in other needs assessment work that they undertake).	Studies indicate high incidence of depression but low levels of treatment.	YTT- developing proposals for investing in this priority area	Mental Health and Learning Disabilities Partnership Board-Cath Snape/ <b>YTT</b>	New	2013-2015
Explore opportunities to increase uptake of vaccinations. Initial project to look at MMR uptake.	Cases of measles amongst Gypsy Roma and Traveller communities linked to historically low uptake of immunisations and vaccinations.	Work starting Jan 2013, targets TBC when plans developed. Links to be made to research by Prof. Cath Jackson	Health Protection Unit / Helen Christmas	New	2013
Seek agreement that the needs of Gypsy, Roma and Traveller communities will be actively considered by all Health and Wellbeing Board partners as part of Health and Wellbeing Strategy implementation and wider service developments.	Responsbility to tackle health inequalities - all areas of work need to take into account the needs of our most vulnerable communities / those with the worst health outcomes.	Monitoring to be developed - potentially part of Health and Wellbeing Strategy monitoring	Paul Edmondson-Jones / Health Inequalities Partnership	New	2013-2018

Reduce reliance on smoking, drugs and alcohol		YTT to contribute towards training and raising awareness to ensure holistic approach and increased uptake of support services	Commissioning and Contracts Substance Misuse- Leigh Bell	On Track	2013-2018
Other key areas of additional work have been identified, but need further development with partners before specific objectives can be identified and prioritised. These include: - oral health - nutrition - sexual health and particularly contraception - late booking during pregnancy - low literacy - how services work with cultural issues like different concept of timekeeping and stoicism - health and safety / accident prevention (including swimming) - alcohol and substance misuse			Health inequalities partnership?	New	2015
Theme 3 - Improve Accomodation Supply and Standards					

Target/date Objectives: Why Lead\* Notes

3.1 - Plan for the future provision of Gypsy Roma and Traveller sites to accommodate future need

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reference the Mobile Homes Act 1983.   form of tenure for Gypsy   Roma and Traveller   Temporary Accommodation Manager   Temporary Manager   Temporary Accommodation Manager   Temporary Manager   T						
1983. Roma and Traveller Temporary Accomodation Manager			May-13		On Track	
communities	1983.			Temporary Accomodation Manager		
		communities				
Notes Notes						Notes

## 3.2 - To refurbish the sites in a timely manner establishing a planned programme of improvement works Refurbishment of sites, Stock condition survey Planned programme agreed and to be Criteria agreed and commissioned to identify the delivered by March 2013 programme commissioned following stock condition condition and lifespan of surveys and consultation with Supported Housing Manager On Track the travellers facilities provided on the sites Develop and implement a Need to develop a capital Policy document and Travellers version Ongoing capital funding to to be agreed by July 2013, review 2014 programme to ensure ongoing be secured. 'Travellers choice' capital investment in the sites. In line programme with Tenants Choice Supported Housing Manager On Track programme for tenants in bricks and mortar homes Undertake a feasibility study of No amenity and play space is Jun-13 Should form part of the amenity space provision on the available for the children on the Housing Services asset management plan, leading sites nor within the immediate Osbaldwick and Clifton sites vicinity outside the sites to recommedations for the Temporary Accomodation Manager New LDF. Progress constratined by overall progress of the LDF Consider options to provide on No facilities exist on any sites Feasibility study to be carried out during Consider how a facility can to enable 1-2-1 or group consultation period of the Strategy and be incorporated as part of site facilities for multi agency sessions to take place between planning Osbaldwick re development up the Osbaldwick resupport sessions and meetings. to April 2013. agencies and the Travellers. development to improve This has been identified as a management of the site priority through the strategy and improve access to development work statutory and voluntary services - leading to Supported Housing Manager New reduced numbers of complaints, increased satisfaction amongst the community and improved outcomes across the Board

Improve environmental standards on and around sites.	There are health and safety issues on and around some sites, which can be illegal and often costly to address. These impact negatively on customer satisfaction with the local area.	Reduce complaints and improve satisfaction amongst Gypsy Roma and Traveller and wider communuty with their local area and site. Undertake customer survey by March 2013.	Temporary Accomodation Manager	On Track	Improvements against this objective would improve relations with the local community as part of addressing issues around community cohesion
Monitor repairs system and ensure measures are implemented to reduce support staff time on sites with repairs operatives	Support workers are required to attend some sites whenever repairs are required in order to facilitate relationships between contractors and travellers. This is resource intensive and needs to be phased out in future	Reduce time spent accompanying contractors by Dec 2013.	Supported Housing Manager/ Responsive Repairs Planning and Heating Manager	New	Risk assessment to be reviewed and agreed with Asset Management. Gradual withdrawal approach to be agree where practical and in line with risk assessment.
3.3 - Gypsy and Traveller Allocati	ons Policy				
Review policy with particular regard to the CBL allocations policy	Homechoice allocations policy allow bidding for properties. Need to consult with travellers to investigate whether would be beneficial if they could do the same for pitches	Review of and consultation regarding allocations policy- 01/12/2013	Temporary Accomodation Manager	New	
3.4 - Adaptations					
To review the appropriate installation of adaptations to the site and write into the policy and procedure.	Ensure grant applications and adaptations are identified and equipment installed in a timely manner in line with any improvement works on the sites.	Dec-13	Temporary Accomodation Manager	New	Considerable investment in upgrading of sites to erradicate Health and Safety issues and ongoing education work with travellers. Consideration to be given to joint funding de commissioned toy bus.
3.5- Customer Satisfaction levels					

Maintain and where possible improve levels of customer satisfaction with the local area and site.	site related issues over recent years, involving the role of enforcement action, site improvements and repairs, animal welfare and pitch allocation.	A minumum of 95% satisfaction with CYC management services each year. Reduction in complaints from local residents- reduction of 10% each year to 2018	Temporary Accomodation Manager	On Track	Annual survey to be means by which to assess improving satisfaction levels. Have your say to be used to monitor complaints
3.6- Continue to provide appropri	ate housing support to the Gy	psy Roma and Traveller Community			
Increased and ongoing customer engagement to inform the development of future services and increased understanding of the needs of the growing Gypsy Roma and Traveller community.	To ensure the needs of customers are fully understood and test if services are responsive to these needs through satisfaction surveys	Higher levels of customer engagement from this customer group. Increased number of Gypsy Roma and Traveller households completing customer satisfaction monitoring returns each year or giving views in other ways.	CYC Housing / Service improvement team	AMD to undertake	Names of community members wishing to become more involved in monitoring Strategy and other issues gathered through recent consultation work.
Consult on establishing a Gypsy and Traveller resident group and gauge levels of interest.	There are no existing mechanisms within the Council for engaging the community other than surveys	Group to be established for consultation purposes to be maintained January 2013	York Travellers Trust/Housing/Service improvement Team	On Track	YTT facilitating a focus group on ourt behalf to engage and consult with the community on issues relating to the strategy. Need to identify those who can meaningfully engage in future and consider appropriate support and development opportunities
3.7- Ethnic Minority profiling and monitoring					
Ensure a Policies and Procedures document is developed outlining roles and responsibilities and standards on the cities Travellers sites.	This existing documents need to be consolidated and updated to ensure a clear, concise and user friendly document is available for all to refer to.	Ongoing	Temporary Accomodation Manager / Service Improvement Team	On Track	

Ensure that Gypsies and Travellers are included in the regular ethnic minority profiling and monitoring and ensure data is analysed and used to inform service improvement and development.	Gypsy Roma and Travellers are one of the cities biggest ethnic minority groups and are often reluctant to self identify as being from the community due to the risk of prejudice	Ongoing	Temporary Accomodation Manager / Service Improvement Team	On Track	Difficult to monitor this as data held on systems will only give back information following input. Not all members of the Gypsy Roma and Traveller communities will self identify for reasons including perceived risk of discrimination.
Expand the Housing Gypsy Roma and Traveller Newsletter to promote a multi agency approach	Used to promote good practice and aid communications within the travelling community and across internal and external agencies.	Ongoing	Temporary Accomodation Manager	On Track to commence new style from Spring 2013	
Ensure fair and equal treatment of offenders from the Gypsy, Roma and Traveller Community	High levels of disadvantage reported on release from prison amongst the community	TBA	NY Probabtion Service- Peter Hart	New	
Ensure fair and equal treatment of prisoners from the Gypsy, Roma and Traveller Community	High levels of discrimination reported by community in prisons	TBA	ТВА	New	
Review procedures to enable effective multi-agency support work with travellers living on the roadside.	It is essential to engage with Travellers on the roadside at earliest possible opportunity to offer support and sign post to relevant agencies.	Aug-13	Temporary Accommodation Manager	On Track	Need to review in light of this Strategy
3.8- Management of the Cities Tra	vellers sites				
Review the management arrangements for the Cities current three Local Authority run sites	Ensure a cost effective and sustainable approach to effectively managing the sites for the future	Jun-14	Supported Housing Manager	New	

Theme 4- Improving Community \$	Safety			Progress to date - Completed / On track / Overdue - Not Met	
Objectives:	Why	Target/date	Lead*		Notes
Develop a citywide approach to the issue of tethered Gypsy Roma and Traveller horses	There have been a number of incidents and complaints over recent years regarding horses lose on highways, aswell as being tethered on unauthorised land	Develop a policy and procedures outlining the citywide approach and achieve Cabinet Member approval by March 2013	Steve Waddington	On track	
Establish a baseline figure for numbers suffering from domestic abuse within the Gypsy Roma and Traveller communities		Snap Shot Survey to be undertaken with the Gypsy Roma and Traveller community as a means to identify extent of issue. Ensure MARAC (Multi Agency Risk Assessment conference) database link to Gypsy Roma Traveller Community. Identify Refuge figures?	IDAS (Independent Domestic Abuse Services)-Jo Beilby	New	Use to promote legal requirements / good practice / news and events / promote other agencies and health and wellbeing
Continue to ensure women from within the Gypsy Roma and Traveller community have access to information and services relating to domestic abuse; including drop in Surgeries around safety planning, keeping themselves and children safe and what services are available.	Significant barriers exist to women from this community reporting incidences of Domestic Abuse	Ongoing	YTT/ IDAS- Jo Beilby	On Track	Ensure relevant advice and support is available re. domestic violence.

atem of northead selection to make	High incidence suffered by the Gypsy Roma and Traveller Community and links to Hate Crime Strategy		Jackie Jackson	New		
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## Theme 5 - Employment and financial inclusion

Progress to date -Completed / On track / Overdue -Not Met

Objectives/Outcomes Employment	Why	Target/date	Lead	Progress to date	Notes
needs of the community to better	advice to the community more	Carry out primary and secondary research to fully understand the profile, aspirations and needs of the community. Ensure closer working with YTT and ensure agreed actions / activities to the broader Employment & Skills Strategy for the city.	Julia Massey	New	
	There are lower levels of employment and skills amongst the community, than the wider population and a targetted and tailored aproach would be beneficial to address these inequalities.	Explore opportunities to promote apprenticeships and work experience schemes across the community.	Julia Massey/ Laura Ward-HR		Explore opportunities for Gypsy Roma and Travellers to be employed/ on apprenticeship by contractors in expanding the Osbaldwick site

same access to paid employment as general population.	and Traveller communities in work tend to be self employed and predominantly men. Whilst many women stay at home and fullful childcare and housekeeping roles. More people are seeking paid	Develop closer links with key agencies including Job Centre Plus, Future Prospects, National Careers Service. Seek opportunities to bid for funding from Economic Inclusion Fund to support local initiatives. YTT to support 30 people per year into emplymentand to keep a job. YTT deliver Equalities and Diversity Training to job centres. 2013-2015	Julia Massey and YTT	On Track	
Financial inclusion					
Ensure a comprehensive debt counselling and budgetting support and advice service	A significant proportion of the Gypsy Roma and Traveller Community claim benefits and will be adversely affected by changes to the benefits system. Couple with low levels of literacy and computer skills support to manage their benefits and finances will be critical	2013-2014	CAB and YTT-funded by JRF	New	
Gypsies and Travellers are able to assert their legal rights at work	Members of the community report high levels of discrimination in all areas of their lives including employment	2012-14	Ali Jones- CAB		Advice delivered as part of the CAB Traveller Project, complex cases referred to the specialist CAB Employment Team

To ensure that individuals and families make best use of their current income and are able to resolve debt problems	Because many in the communities are on low incomes, the rise in the cost of living will make it harder to budget and debts may rise. Monthly payments of Universal Credits will mean greater need for effective budgeting	Support community to undertake appeals and through employment tribunals as required. 2013-14	Ali Jones CAB and Christine Shepherd YTT	On Track	CAB will deliver Money Management, as stand alone training sessions and as part of courses run by YTT, using the Small Changes booklet. CAB will provide money advice and, for complex cases, may referrals to CAB debt specialist.
Maximise access to in work and out of work benefits	A significant proportion of the community claim benefits, however many have lower levels of literacy and computer skills than the general population, and the changes to the benefits system, especially Universal Credits and the requirement to manage claims online present significant obstacles.	Identify the profile of those claiming out of work benefits within the community. Ensure appropriate advice and support is offered to maximise uptake2013-14	Ali Jones CAB & Christine Shepherd YTT	On Track	The JRF are funding a CAB Traveller Project, led by CAB in partnership with YTT, to make CAB advice services available to members of the communities. The project will supplement the work of YTT
Strategic Aim 6 - Community eng	Lagement and Partnerships			Progress to date - Completed / On track / Overdue - Not Met	
Objectives	Why	Target / date	Lead		Notes
Publish a multi agency Gypsy Roma and Traveller handbook	To ensure that all Gypsy Roma and Travellers have the knowledge to identify and approach any agency they need to have contact withincorporate myth busting and community cohesion element for wider community		TBA/ YTT to lead?	One already exists but needs updating	

Increase the number of joint assessments for vulnerable Gypsy Roma and Traveller customers	To ensure that all Gypsy Roma and Traveller have the knowledge to identify and approach any agency they need to have contact with	100% of vulnerable customers requiring a multi agency approach receiving joint assessment and or care planning	Temporary Accomodation Manager	On track	all known customers now receiving multi agency approach but need to ensure this continues.
To ensure that the York multi agency information sharing protocol is maintained and developed	To ensure that all Gypsy Roma and Travellers access the right service in a timely manner	All Gypsy Roma and Traveller new to area	CYC Travellers support, Environmental Services, Travellers Education, York Travellers Trust, Health Visitor liaison officer, Police	On track	
Raise awareness of Gypsy Roma and Traveller needs and way of life with elected members and the wider community through joint events / meetings.	Need to ensure a common understanding of the culture and traditions of Gypsy Roma and Travellers communities and explore improved community cohesion	Wider partnership event to be delivered in York- <b>September</b>	CYC/ <b>YTT</b>	On track	New member induction training underway, including accompanied site visits for new members. All new staff offered site visits as standard. Need to build on sub regional myth busting training
Identify all staff and other agencies having contact with Gypsy Roma and Traveller customers and ensure they all complete equalities training re. Gypsies and Travellers.	Members of the community can be prevented from accessing statutory services if they perceive discrimination. Staff who are familar with the culture and traditions of this community can offer more accessible and improved services.	By Dec 2013 and then annually thereafter.	Housing-TBA	On track	Need to build on sub regional myth busting training
Ensure a co-ordinated approach to implementing the forthcoming policy in relation to Gypsy Roma and Traveller horses. Ensure continued advice given on animal husbandry	Owning horses is a central part of the culture and traditions of the community and support nis needed to ensure the animals are managed and cared for well	Ongoing	Housing/ Environmental Health/ RSPCA	On track	

Develop an community engagement strategy with the GRT community	To ensure that the community's views are incuded in the development of services and management of the sites.	Develop approach by March 2014	Housing/ Neighbourhood management unit	New	
All agencies to follow information sharing protocol to ensure timeley response to Travellers new to area or passing through or changing location within area (agencies include: CYC Travellers support workers, Environmental Services, Travellers Education Service. York Travellers Trust, Liaision Health Visitor, Police)	ensure better quality and joined	All Travellers new to area or newly resettled in area referred to Liaison Health Visitor	Housing/ Environmental Health	On Track	(one already exists with CYC Housing but should be a muliti agency resource
Develop a partnership approach to improving community cohesion and engagement between the GRT Community and wider community	Develop a co-ordinated approach to ensuring the needs and aspirations of all communities are heard and an appropriate balance struck to enable them to live side by side and reduce tensions		Housing/ Neighbourhood Managment Unit/YTT		JRF event in summer 2013 and ongoing discussions with Mary Bailey underway
* CYC = City of York Council / PCT = York and North Yorkshire Primary Care Trust / CAB = Citizens Advice Bureau / YTT = York Travellers Trust / HARP = Housing and Resource project / IDAS = Independent Domestic Abuse Service (formerly Womens Aid)					